MS (2021-22)-PL 1023-86801111 File No. RKA/DNCR/..../ ASSOCIATES
M/c Bhagwati lifestyle premises
Shipshankar Building Premises Date of Receiving (Version 4.3) | Date of implementation: 09.02.2017 | Date of Revision: 30.01.2020 parayartars

Assigned Assigned 700059 Items **Assigned** Assigned To be Signature On date To to Date completed by date File NA NA NA Received By Survey Preparation A - Very Good, B - Satisfactory, C - Average, D - Poor, E - Extremely Poor  $\square$  Survey not done properly,  $\square$  Survey Form not properly filled,  $\square$ File Returned to HOD Market survey for rates is not properly done, □ Identification is not Engg. unprepared due to reason clearly done, ☐ Measurement is not properly done, ☐ Photographs not clearly taken. 

Selfie/ Owner or owner representative photo not taken, ☐ Owner/ owner representative signature not taken, ☐ Google Map not taken. 

Survey summary sheet not filled In case File is returned ☐ Minor defects in the survey hence approved for preparation with warning to Surveyor. Report preparer to collect the missing information on his own. by the preparer - HOD Engg. comment & Signature ☐ Major defects in the survey. Survey has to be done again. **GENERAL DETAILS** Proposal or Ref. No. 1. 2. Type of Service Bank Type of customer □ PSU 3. □ NBFC □ Corporate □ Company ☐ Private client ☐ Direct client through Bank 4. Bank/ FI/ Organization SAMB 1, KTLRATA Name & Address Case Allotment Officer/ Name **Contact Number** Email Id 5. Fees paying party Details topan 9674771882 clo1.04157@sbirain Satpathy Case for exiting account/ customer ☐ Case for Fresh Account 6. Case Type **Amount of Fees** Advance Amount if any Payment will be paid by **Fees Details** 7. RS 43070+ Bank ☐ Customer da

\* It Includes other 16 files of same accignment.

**GSTIN** 

**Billed To Party Name** 

Billing Details

8.

9 11		CASE DETAI	<u>LS</u>		Email Id
	Owner/ Applicant Details	Name	Contact	Number	Email Iu
1	Owner/ Applicant Betails	SRÎ MADANCHAND	~		10-1 Stat NO-L/31,
2.	Property Address	Shibshanlear Build Block-L2, 3rd Plas P.S. Rajashet, Me Name	r Warey	antala live	197, Flat NO-L/31, ot), Kol-750059.
		P.S Rayamer, Ma	4 20	C	ontact Number
3.	Who will coordinate on site for the site survey	Italiic	Law	967	4765 886
4.	Preferred time of survey	Date 65/03/	2022	Time	ever of Attorney   Will
5.	Documents Received (Any one ownership document and approved site plan/ map is must)	1. Ownership Document Relinquishment Deed, Allotment Letter, □ Pos 2. Map: □ Cizra Map, □ 3. Any Other document: 4. No documents provide	☐ Transfer Lessession Lett Approved Ma	er, □ Agreer ap, □ Site Pl ort, □ Old Va	veyance Deed, ment to Sell an luation Report
6.	Special Instructions if any:	This flat 13 person was p	resent t	Huc. (1	Barles Refused  to sign.  e that I'll not put pressure on
7.	Valuer firm to distort any facts interest and to benefit any indi	ntioned above for the preparation and would not try to influence a vidual or organization by any many of Signed. No	eans illegitime	r official of the ately.	firm in the ill spirit or vested

	SURVEY GRADING MATRIX					
RADE	PARAMETERS/ CRITERIA					
	In case all the points below are done properly, timely with full care and diligence:					
A	<ol> <li>Survey started with proper work order and knowing the source of payment.</li> <li>Survey done with proper documents.</li> <li>Done complete homework and studied the documents properly with highlighting the main points before moving for the survey.</li> <li>Chosen correct survey form as per the property type.</li> <li>All fields of Survey form are properly filled.</li> <li>All site special observations and negative and positive factors are clearly mentioned.</li> <li>Self &amp; client signatures taken on survey form.</li> <li>Property rates information properly taken, mentioned and verified.</li> <li>Site rough sketch plan made.</li> <li>Proper photographs taken.</li> <li>Selfie with property taken.</li> </ol>					
В	In case of 3 minor mistakes in any of the above points except Point 1, 2, 3, 4, 6, 8, 10, 11, 12 but all the					
В	- sinte are covered					
С	In case of more than 3 minor mistakes and any 1 major mistake in any of the above points and if any points are completely missing except Point 1, 2, 3, 4, 6, 8, 10, 11, 12.					
D	In case of 1 major mistake or missing of any 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.					
E	In case of more than 1 major mistakes or missing of more than 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.					

Note (Survey Grading Matrix):

- For special assignments like LIE, Stock Valuation, etc. where till date survey format is not specified or released, in such cases point wise site observation report has to be submitted by the Surveyor duly signing it properly. Without signed Site Observation report, Point 4 will be considered as not done and will fall under Category E.
- 2. Similar Grading Matrix is issued for Case Collection & Report Preparation as well.

Note (Overall Grading Matrix):

 In case client reports any careless mistake in the report for which revision has to be done in the report then in that case Grading Matrix may be revised and Grade E will be awarded.

\* only photographe from outside 1s taken. 2 \* Arrived skaw (Bank Manager SBI SAMBI, Kothata).

# **IMPORTANT INSTRUCTIONS**

1.	Please do not accept the case if you do not have proper documents.
2.	Firstly please take & study the current applicable ownership documents of the property which needs to get surveyed.
3.	Mark the <b>Owner/ Area/ Boundaries</b> mentioned in the ownership documents with bold florescent marker pen before moving for the survey. During site survey if any difference is found in the above fields from the ownership documents then please contact the owner immediately to know the reason for the difference.
4.	Identify the Property clearly by matching the boundaries and area mentioned in the property papers.
5.	Take Google Map location.
6.	Take one photograph of the property along with abutting road.
7.	Take nearby photographs of the Property.
8.	Check Jurisdiction Municipal Limits & Ward Name.
9.	Fill the details in the Survey form and tick the appropriate option clearly.
10.	In case customer is found providing misleading information to you or trying to influence you by money or cash then immediately report to the Management & Bank.

S.No.	CHECKLIST			
1.	IS PURPOSE OF THE ASSIGNMENT UNDERSTOOD CLEARLY			
2.	IS WORK ORDER/ EMAIL/ CESA FORM FORMALITY COMPLETED			
3.	FOR PRIVATE CASE OR FOR FRESH CASE 50% ADVANCE IS RECEIVED			
4.	IS DOCUMENT CHECKLIST PROVIDED TO THE CUSTOMER			

S.NO.	CHECKLIST	STATUS
1.	Check nearby prominent landmark	4
2.	DO CLEAR IDENTIFICATION OF THE PROPERTY	4/
3.	Match the boundaries of the property and its directions with the help	4
	of compass or sun direction	
4.	Do sample measurement	∞ □
5.	CHECK IF ANY BUILDING VIOLATIONS DONE	$\sim$
6.	Click multiple proper photographs of the property from inside-out	80
7.	Take selfie with the available representative	6/
8.	Send Google Map location at maps@rkassociates.org	1
9.	Check municipal jurisdiction	4/
10.	Check Main road name & width and its distance from the subject property.	1
11.	Check Lane width on which property is located	2/
12.	Check any defects or negativity in the property	4
13.	CONFIRM PROPERTY RATES LOCALLY	2/
14.	CHECK NEARBY DEVELOPMENT	2

\*FILE PREPARER TO START PREPARING THE FILES ONLY AFTER ENSURING THE STATUS OF ALL THE ABOVE POINTS IS COMPLETED. FOR ANY EXCEPTION PLEASE BRING IT INTO NOTICE OF SENIOR GENERAL MANAGER (OPERATIONS), OTHERWISE PENAL ACTION WILL BE TAKEN AGAINST THE FILE PREPARER.

## SURVEY FORM

(FOR MULTI STORIED FLATS ONLY)

(Version 4.2) | Date of implementation: 09.02.2017 | Date of Revision: 04.01.2018 

7	GENERAL DETAILS					
1.	Name of the Surveyor	Anisban Roy/Raja	t kumar choudhary			
2.	Property shown by	☐ Owner, ☐ Representative, ☐ N	lo one was available, □ Property is			
		locked, survey could not be done fr	om inside & Banker			
		Name	Contact No.			
		Mr. Arisind shaw	9674765006			
3.	Survey Type	☐ Full survey (inside-out with mea	surements & photographs)			
		☐ Half Survey (Measurements from	n outside & photographs)			
		Only photographs taken (No me				
4.	Reason for Half survey or only		essee didn't allow to inspect the			
	photographs taken	property,   NPA property so could				
5.	How Property is Identified		s mentioned in the deed, $\square$ From			
	I Identified by	name plate displayed on the proper	ty, $\square$ Identified by the owner, owner			
	Bank Manager	representative,   Enquired from ne	earby people, $\square$ Identification of the			
	Bank Manager	property could not be done,   Sun				
6.	Property Measurement	☐ Self-measured, ☐ Sample meas	surement only, No measurement			
7.	Purpose of Valuation	☐ Value assessment of the asset for				
		Periodic Re-Valuation for Bank, ~-	Distress sale for NPA A/c.,			
		For DRT Recovery purpose,   Cap	pital Gains Wealth Tax purpose			
		☐ Partition purpose, ☐ General Va	lue Assessment			
8.	Type of Loan	☐ Housing Loan, ☐ Housing Take	Over Loan,   Home Improvement			
	- 2004	Loan, □ Loan against Property, □	Construction Loan, ☐ Educational			
	F NPA Account	Loan, □ Car Loan, □Project Lo	an, $\square$ Term Loan, $\square$ CC Limit			
	17 5 20	enhancement,   Cash Credit Limit,	$\square$ Industrial Loan, $\square$ NA			
9.	Loan Amount	-				
		OWNERSHIP DETAILS				
1.	Legal Owner Name/s	Management of the Control of the Con	2			
2.	Property Purchaser Name	Sant as page,	Z			
3.	Property Address under	( )				
٥.	Valuation	( /				

\* locked and under possession of ED.

	Present Residence Address of the Owner/ Purchaser							
5.	Property constitution	Free Hold		Hold				
	Topony contained	Tarregride	, C Loase	riold				
		LOCATION	N DETAIL	<u>.s</u>				
	Adjoining Properties (Match it with papers with the help of compass or Sun direction and also confirm it with nearby people)	offer Kerldon	rol Con	South  Id not sify nown spa		tment		lest  fy / on chace parting
2.	East Facing, ☐ North Facing, ☐ West Facing, ☐ South Facing, ☐ North  East Facing, ☐ South-West Facing, ☐ South-East Facing, ☐ North-West  Facing					□ MORITI-		
3.	Landmark	Neclacha	1 Ba	guets	(100)	~ apps	m).	
4.	Ward Name/ No.	20		,				
5.	Zone Name							
6.	Main Road Name & Width	Name	d		dth of topposs			property
7.	Approach Road Name & Width	Morayana	tag (w	Int	1684 a	ppma)		,,
8.	Location consideration of the Society	<ul> <li>□ Within Main city,</li> <li>□ Within Good Urban developed Area,</li> <li>□ Within developing area,</li> <li>□ Highly posh locality,</li> <li>□ Very Good,</li> <li>□ Good,</li> <li>□ Ordinary,</li> <li>□ In interiors,</li> <li>□ Remote area,</li> <li>□ Backward,</li> <li>□ Average,</li> <li>□ Poor</li> </ul>						
9.	Location of the Flat	☐ Park Facing, Facing, ☐ Sunlig		acing, F	Road Faci	ng, 🗆 Entr	ance N	orth-East
10.	Characteristics of the Locality	☐ Urban develo				Semi Urb	an, 🗌	Rural, 🗌
11.	Proximity to civic amenities	School 1 lam	Hospital		Metro 5 km	Railway S		Airport 6 lum
12.	Any new Development in surrounding area	A pon	bridge	Const	meter	artick	con	tate
13.	Jurisdiction limits	Nagar Nigam, Parishad, □ Area					, □ Naç	jar Palika
14	Jurisdiction Development Authority Name	□ DDA, □ GDA, □ NOIDA, □ GNIDA, □ YEIDA, □ HUDA,  KMDA, □ MDDA, □ Any other Development Authority: □ Area not within any development authority limits						
15	. Municipal Corporation Name	Gurgaon Municipal Corporation, ☐ Faridabad Municipal Corporation, ☐ Dehradun Municipal Corporation, ☐ Dehradun Municipal Corporation, ☐ Dehradun Municipal Corporation,				ration		

1			vithin any municipal limits,  Any other Municipal Corporation/				
			PHYSICAL DETAILS				
1.		Covered Built-up Area	☐ Covered Area, ☐ Floor Area, ☐ Super Area, ☐ Carpet Area				
١.	1	Covered Built-up Area	As per Title deed				
		(Tick one on the basis of which valuation is to be calculated)	690 sq. /t (super built up) -				
	2.	Are Boundaries matched	☐ Yes, ☐ No (Cannot Comment)				
	3.	Is Independent access available to the property?	☐ Clear independent access is available, ☐ Access available in sharing of other adjoining property, ☐ No clear access is available, ☐ Access is closed due to dispute ( Count Commut).				
	4.	Is the property merged or colluded with any other property	Cannot Comment				
	5.	Construction Status	Built-up property in use, ☐ Under construction, ☐ Construction not started				
r	6.	Total Number of Floors in the Building	C+4.				
H	7.	Floor on which Flat is situated	3 8d Floor				
	8.	Type of Flat	Residential 20 yrs. (Appsex.), astold by dealer.				
	9.	Age of Building/ Recent	dealer.				
-	10.	Improvements done Type of Group Housing	☐ High End, ☑ Normal, ☐ Affordable Group Housing				
		Society Condition of the	Internal - ☐ Excellent, ☐ Very Good, ☐ Good, ☐ Ordinary, ☐				
	<ol> <li>Appearance/ Condition of the Building</li> </ol>		Average, □ Poor □ Under construction, □ No construction, □ No				
			Survey  External - □ Excellent, □ Very Good, □ Good, □ Ordinary, □				
			Average.  Poor Under construction, No construction				
	40	Maintenance of the Building	☐ Very Good, ☐ Average, ☐ Poor ☐ ☐ ☐ Over 1				
	12.	Fixed Wooden Work	☐ Excellent. ☐ Very Good, ☐ Good, ☐ Simple, ☐ Ordinary, ☐				
	13.	Fixed Wooden Wom	Average, ☐ Below Average, ☐ No wooden work, ☐ No survey				
	14.	Interior decoration	☐ Excellent, ☐ Very Good, ☐ Good, ☐ Simple, ☐ Ordinary, ☐ Average, ☐ Below Average, ☐ No wooden work, ☐ No Survey				
	15.	Any defects in the Group Housing Society	Carnot Comment				
	16.	Any violation done in the flat	(1				
	17.	Utilities/ Facilities in the Grou	p □ Lifts, □ Garden, □ Landscaping, □ Swimming Pool, □ Gym, □				
		Housing Society	□ III to Construction □ Couldn't be				
	18.	Property currently possesses	Surveyed, ☐ Property was locked, ☐ Bank sealed, ☐ Court sealed				
	19.	Current activity carried out in the property	☐ Residential purpose, ☐ Commercial purpose, ☐ Godown, ☐ Office, ☐ Vacant, ☐ Locked, ☐ Any other use:				
	20.	a i i o a a a dansi					

# PROPERTY RATE INFORMATION DETAILS

Gather information on the basis of the factors like Area location, Property location, Floor level, Block, Position, Frontage, Width of lane/ road in front of the property, Nearby development

				Cood D	Good, □ Average, □ Low	
	1.	Demand & Supply con	idition in	Very Good,	300d, = 7110.0g - 7	
1		the Market for such pr				
1				Vof		
t	2.	At what True rate Own	ner	Year of		
		bought this Property		purchase		
		bought the riopers	+	Purchase Price	-	
				ruichase i noo		
ŀ	3.	Minimum Rate in the	locality		<del></del>	
ŀ		Maximum Rate in the				
	4.	Maximum Rate in the	locality	- Cita aunyoy (Mir	nimum 2 enquiries are must):	
Ī	5.	Local Information gath	hered durir	ig Site survey (iviii	nimum 2 enquiries are must):	1
ŀ		1. Name:	1	Av. Darlon	shydual Bera (Pealey)	)
					€ 9836699857 (1)	
l		Contact No.	A	99818398	8 98366 (1931)	ofer no
H		Sale Purchase Rate	Rs &	ATD 30ATD -	4200/ S.ft. (Super built)	fla
L			M 39	2800	7 371	,
l		Rental Rate		-	N A	10011
H		Comments	As His	boulding -	is so you old, so the rate the has other flats available of various serge.	aceu
			1 . 000	word loss	He has other flats avail	eldo ter
			lae tox	Color Col	of variousl scores.	
	1		resall	y some as	of wases refe	
L			1-4	0 N-00	navour (Dealer)	
		2. Name:		N, Kinder	manur ( Descri)	
_	0	ale Contact No.	Do 1	*MOD - 4507	15. At (super built) (for "	Hote)
			MS.	1000	207	(, 00)
		Sale Purchase Rate	l &	9881043	887	
H		Rental Rate				
		1,011.01			· conte de soere, fe	or that
Γ		Comments	He &	and, several	were projects at a sold	14.
		+1	o sate	acci be Re	ver projects is going, to VK-4.5 N/s. ft. the But what is quele less. One co	7 100
			safe N	f. Alah water	and is queto less. One co	en easily
				resale	afford at well	cen K 3.5
ŀ		3. Name:				sff
						1
		Contact No.				
ŀ		Sale Purchase Rate				
						-
		Rental Rate				
-		Comments				
		Comments				
- 1						
			1			4

#### CASE NO.

#### UNDERTAKING BY THE CUSTOMER

I confirm that the property is inspected in front of me and I have provided all the information true to the best of my knowledge. I understand that any false information provided by me will lead to incorrect valuation report and I'd be solely responsible for it and will bear the charges for the changes/ modifications which have to undergo due to the false information. I also undertake that I haven't given any cash or in kind to any member of R.K. Associates to influence the Value of the Property or favor any individual or organization and the same is not accepted or asked by the member of R.K Associates. Any such act will lead to cancellation of the material prepared by R.K Associates with forfeiting of the fees and i'll be completely responsible for its repercussions and legal actions taken for it.

IMPORTANT: We have not authorized any of our Surveyor to take Cash or kind from the customers directly. In case Surveyor or any member of R.K Associates asks for any money or kind from you then kindly please inform on number +91-9999597597. Our Valuation process is very stringent and have multiple check points to ensure correct & error free reports to keep the lending agency risk free. In case Surveyor claims that he would be able to arbitrary effect the Valuation figures unfairly or as per your requirement & need then he is making a false claim to you and we request you to complaint such act immediately on the number provided above.

Signature: Bank Manager Refused to Sign

Mobile No.:

### UNDERTAKING BY THE SURVEYOR

I confirm that I have done the Survey of the asset properly as per the fair professional best practices and Valuation & Survey policy guidelines issued by the organization. I have not taken any cash or kind from the customer or given the customer any wrong or false information or have made any false claims for arbitrary providing the Asset Valuation as per one's need or requirement by distorting the facts. In case at any point of time it is found that I have done any kind of fraudulent activity in this case and misled the company then I understand its legal consequences and appropriate penal action which company can take against me. Also in regard to it any monetary or reputation loss will be recovered from me.

Signature:

Surveyor Name: Anishan Roy/ Rojat kuman choudhary
Signature:

#### CASE NO.

### UNDERTAKING BY THE PREPARER

Policy Guidelines issued by the organization. I also confirm that without any personal interest, partiality or prejudice I have worked on the Valuation work of this case. Rates adopted for the asset is based on various facts, information collected from the site came to my knowledge during the course of the assignment and I have taken all sincere efforts to review & confirm this data/ information from all different angles using my prudent approach without any biasedness or pressure. I have prepared the report based on true facts & information as per best of my knowledge & case facts. I understand that any false information provided by me will lead to the incorrect valuation report and I'd be solely responsible for it and will bear the losses which will be put on the Company in form of monetary or reputation loss by its client or statutory bodies.

I also undertake that I did not come into any influence by the customer, Bank representative (officer or agent), colleagues, coworkers or any other person to arbitrary change the Valuation figures or facts unethically or illegitimately which may put the public money at risk which is in the form of Bank deposits.

In case at any point of time in future I am found guilty of illegitimately distorting the facts in the Valuation or any other professional services which company offers in the market on being influenced by the customer or Bank representative (officer or agent) or for whatsoever may be the reason then I'd solely responsible of any such act and I understand that the Company shall take appropriate legal action against me which may include suspension from the current roles & responsibilities or termination from the employment with immediate effect.

I also undertake that I have not taken any cash, favor or in kind from the customer for favoring any individual or organization by unfair means.

I also undertake that I'll not prepare any report on incomplete Survey form which is not properly filled as per the Company guidelines and in case I am preparing it which is creating an incorrect report then I'd be responsible for its consequences.

Preparer Name:

Signature: