

CASE COLLECTION FORM

(Version 5.0)

Date of implementation: 9.02.2011 | Last Revision: 30.01.2020 | Latest Revision: 31.10.2020

	Items	Assigned To	Assigned to Date	To be completed by date	Submitted On date	Grade	HOD Engg. Signature
ile F	Received By	form Shom	y NA	NA			
Surve	эy	form shom	q	14/50/2	y.		14
Prepa	aration						
	A - Very Good, B	3 - Satisfactory, C	- Average, D -	Poor, E - Extr	emely Poor		☐ Market survey fo
	. unprepared due ason	properly don representativ	e, Photo e photo not ta	graphs not c	learly taken, r/ owner repre	☐ Selfie/ esentative s	Measurement is no Owner or owne signature not taken
by th	se File is returned le preparer - HOD g. comment &	d ☐ Minor de Surveyor. Re	rects in the sport preparer to	survey hence to collect the m	approved for issing informa	tion on his	on with warning to own.
	Proposal/ Work 0	Order or	GENERA	vey. Survey has	s to be done a	gain.	
Sign	ature	Order or	GENERA O Nutrion Report	AL DETAILS	on cost estima		t vetting certificate
Sign 1.	Proposal/ Work C	Order or Va Ott Ba	GENERA luation Report her CE Certific	AL DETAILS	on cost estima Report, □ LIE □ NBFC		ate
1. 2.	Proposal/ Work C Ref. No. Type of Service	Order or Va Ott T Ba Co zation	GENERA luation Report her CE Certific nk impany	AL DETAILS t, Construction cates, TEV F PSU Private clie	on cost estima Report, LIE NBFC nt	te, □ Cost □ Corpora	ate ough Bank bhowlom
1. 2. 3.	Proposal/ Work C Ref. No. Type of Service Type of custome	Order or Va Oto R Ba Co zation SA	GENERA luation Report her CE Certific nk impany	AL DETAILS Construction Cates, PSU Private clie	on cost estima Report, □ LIE □ NBFC nt □ Direct	□ Corporat client thro	ate bugh Bank bhowlow Email Id
1. 2. 3.	Proposal/ Work C Ref. No. Type of Service Type of custome Bank/ FI/ Organia Name & Address	Order or Va Other R Ba Co zation SA SA ty Details	GENERA luation Report her CE Certific nk impany	AL DETAILS Construction Cates, PSU Private clie	on cost estima Report, □ LIE □ NBFC nt □ Direct Coulcut L act Number	Corporate client through the Septiment of the septiment o	bhawlom Email Id S0950 & S
1. 2. 3.	Proposal/ Work C Ref. No. Type of Service Type of custome Bank/ FI/ Organi Name & Address Case Allotment C	Order or Va Other Residue of the second o	GENERA luation Report her CE Certific nk impany MB-2 Name	Contaction	on cost estima Report, □ LIE □ NBFC nt □ Direct Coulcut L act Number	Corporate client through the control of the control	ente bugh Bank Sog So & Sog South
1. 2. 3. 4. 5.	Proposal/ Work C Ref. No. Type of Service Type of custome Bank/ FI/ Organi. Name & Address Case Allotment C Fees paying part	Order or Va Other Residue of the second o	GENERA Juation Report her CE Certific nk mpany MB- 2 Name	Contact Construction Contact C	on cost estima Report, □ LIE □ NBFC nt □ Direct Coulcut L act Number	Corporate client through the control of the control	bhawlom Email Id S0950 & S
1. 2. 3. 4. 5.	Proposal/ Work C Ref. No. Type of Service Type of custome Bank/ FI/ Organi Name & Address Case Allotment C Fees paying part	Order or Va Other Residue of the second o	Industrial Report of the CE Certific of the CE CERT	Contact Construction Contact C	on cost estima Report, □ LIE □ NBFC nt □ Direct Culcuct act Number 999283 □ Case	Corporate client through the cli	Email Id S0950 & S account/ customer will be paid by

Book.

1		CAS	SE DETAILS		
1.	Type of Property	LSb			P.F
2.	Purpose of Valuation/ Assignment	☐ Periodic Re-V	ment of the asset for of aluation for Bank, Dovery purpose, Capose, Ca	Distress sale for pital Gains Weal	NPA A/c.,
3.	Owner/ Applicant Details	Name	Conta	ct Number	Email Id
	m	SJSSI	Hydrau	Lics Pu	+Ldo
4.	Account Name		ine -	1	
5.	Property Address	PLOT BE	U	oc indu	Stuld any
6.	Who will coordinate on site for the site survey		guard)	99964	ntact Number
7.	Preferred time of survey	Date		Time	
8.	Documents Received (Any one ownership document and approved site plan/ map is must)	☐ Registered ☐ Conveyance 2. Map: ☐ Cizra 3. Utility Bills: receipt, ☐ Ho 4. Any Other do ☐ Old Valuate	ouse Tax demand & pacument: CLU,	ent Deed, Tra Letter, Possi lap, Site Plan ayment receipt, ayment receipt	ession Letter Water Bill & payment
9,	Documents received from	Custom	roe		
10.	Special Instructions if any:	NA .	rol		
11.	I agree to pay the amount m on Valuer firm to distort any vested interest and to benefit Customer Signature:	facts and would no	t try to influence any m	ember or official of	

CONTROL SELVI DEDERACIONES EXCLUSIVA CON	11202-181-212
File No. RKA/DNCR//	L 201 101 -10

	FILE RECEIVER CASE COLLECTION PROC (To be filled by Sur		PLIANCE CHECKLIST
S.NO.	COMPLIANCE CHECKLIST	STATUS	APPROVER SIGNATURE/ REMARKS IN CASE OF ANY (X)
1.	Is Case collection Form properly filled by Receiver?	J.	
2.	Is purpose of the assignment understood clearly by the receiver?		
3.	Has receiver checked if this is a new case or existing case of the Bank?	: 4	
4.	Has receiver fixed the fees with the manager/ client and sent quotation properly or have taken approval of the work over email?		
5.	Has receiver taken proper Work Order/ Email/ CESA form formality?	P	
6.	In case of private case or for fresh case 50% advance is received?	E.	
7.	Is document checklist email sent to the customer?	apr	
8.	Has the received documents is having 'documents provided by stamp'?		

IMPORTANT INSTRUCTIONS TO SURVEYOR

1.	Please fill the above compliance checklist before moving for the survey.
2.	Please do not do the survey if you do not have proper documents.
3.	For Vacant Plot/ Land - Cizra Map/ Master/ Zonal/ Site Plan is must to identify the Plot. For Agriculture or converted land from agriculture - Mutation documents, CLU is must.
4.	Firstly please first study the documents of the property which needs to get surveyed.
5.	Mark the Owner/ Area/ Boundaries mentioned in the ownership documents with bold florescent marker pen before moving for the survey. During site survey if any difference is found in the above fields from the ownership documents then please contact the owner immediately to know the reason for the difference.
6.	Confirm ongoing property rates in the subject location through public domain, property sites and contact dealers to show you the available properties in that area during your survey.
7.	Identify the Property clearly by matching the boundaries and area mentioned in the property papers.
8.	Do sample physical or google measurements of the property.
9.	PHOTOGRAPH INSTRUCTIONS:
	a. Take owner/ representative photograph along with the property.
	b. Take your selfie along with the property and the owner/ representative.
	c. Take full scale photo of the property with gate.
	d. Take photo of the property along with abutting road, towards left, right and center.
	e. Take multiple photos of inside-out of the property.
	f. Take nearby photographs of the Property.
	g. Take a short video to cover property and neighborhood.
10.	Take Google Map location.
11.	Check main road name & width and approach road width and distance of property from main road.
12.	Check Jurisdiction Municipal Limits & Ward Name.
13.	Fill each column of survey form diligently in detail and tick the appropriate option clearly.
14.	Check any defects or negativity in the property and comment in detail on survey form.
15.	Do extensive market rate enquiries and confirm for any recent past transactions.
16.	In case customer appears to be providing misleading information to you or trying to influence you by money or cash then immediately report to the Management & Bank.

154	SURVEY GRADING MATRIX
GRADE	PARAMETERS/ CRITERIA
Α	In case all the points below are done properly, timely with full care and diligence:
	 Survey started with proper work order and knowing the source of payment. Survey done with proper documents. Done complete homework and studied the documents properly with highlighting the main points before moving for the survey. Chosen correct survey form as per the property type.
	 All fields of Survey form are properly filled. All site special observations and negative and positive factors are clearly mentioned. Self & client signatures taken on survey form. Property rates information properly taken, mentioned and verified. Site rough sketch plan made. Proper photographs taken.
	Selfie with property taken. Selfie and owner photograph with property taken.
В	In case of 3 minor mistakes in any of the above points except Point 1, 2, 3, 4, 6, 8, 10, 11, 12 but all the points are covered.
С	In case of more than 3 minor mistakes and any 1 major mistake in any of the above points and if any points are completely missing except Point 1, 2, 3, 4, 6, 8, 10, 11, 12.
D	In case of 1 major mistake or missing of any 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.
E	In case of more than 1 major mistakes or missing of more than 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.

Note (Survey Grading Matrix):

- For special assignments like LIE, Stock Valuation, etc. where till date survey format is not specified or released, in such cases point wise site observation report has to be submitted by the Surveyor duly signing it properly. Without signed Site Observation report, Point 4 will be considered as not done and will fall under Category E.
- 2. Similar Grading Matrix is issued for Case Collection & Report Preparation as well.

Note (Overall Grading Matrix):

 In case client reports any careless mistake in the report for which revision has to be done in the report then in that case Grading Matrix may be revised and Grade E will be awarded.

194	SURVEY PROCESS COMPLIANCE CHECKLIST	
50%	(To be submitted by Surveyor with each Survey)	
S.NO.	COMPLIANCE CHECKLIST POINTS	STATUS
1.	Did you take proper property documents to carry out the survey?	-13
2.	Have you properly studied & highlighted Owner/ Area/ Boundaries in the property documents with bold florescent before moving for the survey?	4
3.	Did you check prominent landmark nearby the subject property and mentioned in the survey form?	
4.	Did you identified the Property clearly by matching the boundaries and area mentioned in the property papers?	CD /
5.	Did you check if property is merged with any other property or it is an independent property?	
6.	Did you do sample physical or google measurements of the property in case of property more than 2500 sq.mtr?	9
7.	Did you check for any building violations in the property?	D,
8.	Did you check municipal limits/ jurisdiction/ ward?	A.
9.	Did you take Google Map location and shared it to Maps whatsapp group?	d.
10.	Did you check Main road name & width and its distance from the subject property?	
11.	Did you check approach Lane width on which property is located?	JE'
12.	Have you taken property full scale photograph with gate?	Z.
13.	Have you taken owner/ representative photograph with the property?	1/
14.	Have you taken your selfie with the property along with owner/ representative?	Z
15.	Have you taken photograph of the property along with abutting road and towards left and right of the property?	-101
16.	Have you taken multiple photographs of the property from inside-out?	2
17.	Did you check nearby development and whereabouts and commented on survey form?	-
18.	Did you check any defects or negativity in the property in terms of location, legality, disputes, marketability, salability, etc. and commented on survey form in detail?	
19.	Have you filled all the columns of survey form including survey summary sheet properly?	
20.	Did you draw site key plan (location map)?	-2
21.	Did you draw rough site sketch plan?	4
22.	Have you taken self-attested documents from owner/ representative and stamped "documents provided by stamp"?	Ø
23.	Did you check any defects or negativity in the property in terms of location, legality, disputes, marketability, salability, etc. and commented on survey form in detail?	100
24.	Have you confirmed any recent past transactions during market enquiries and enquired property rates locally very rigorously?	
25.	Did you take signatures of the owner/ representative on undertaking and survey summary sheet?	
26.	Did you signed the undertaking?	2

For File No.	PL 201-181-213
Surveyor Name	Raim charmo
Signature	form
Date	@ 1 hul = 1

GENERAL SURVEY FORM (FOR PROPERTIES OTHER THAN FLATS) (Version 5.0) Date of implementation: 9.02.2011 | Last Revision: 04.01.2018 | Latest Revision: 31.10.2020

PL 207-181-21	13	3 11	0 1950 20		00-1	A .
File No. RKA/DNCR//.	Date:	14	Taly 21	Time:	6130	mil

		GENERAL DETAILS
1.	Name of the Surveyor	Partien sharma + Hemans.
2.	Property shown by	☐ Owner, ☐ Representative, ☐ No one was available, ☐ Property is locked, survey could not be done from inside
	10 0-	Name Contact No.
		monot (cuared) 999 LUU 0755
3.	Survey Type	☐ Full survey (inside-out with measurements & photographs) ☐ Half Survey (Measurements from outside & photographs) ☐ Only photographs taken (No measurements)
4.	Reason for Half survey or only photographs taken	☐ Property was tocked, ☐ Possessee didn't allow to inspect the property, ☐ NPA property so couldn't be surveyed completely
5.	How Property is Identified	 □ From schedule of the properties mentioned in the deed, □ From name plate displayed on the property, □ Identified by the owner/owner representative, □ Enquired from nearby people, □ Identification of the property could not be done, □ Survey was not done
6.	Type of Property	☐ Flat in Multistoried Apartment, ☐ Residential House, ☐ Low Rise Apartment, ☐ Residential Builder Floor, ☐ Commercial Land & Building, ☐ Commercial Office, ☐ Commercial Shop, ☐ Commercial Floor, ☐ Shopping Mall, ☐ Hotel, ☐ Industrial, ☐ Institutional, ☐ School Building, ☐ Vacant Residential Plot, ☐ Vacant Industrial Plot, ☐ Agricultural Land
7.	Property Measurement	☐ Self-measured, ☐ Sample measurement only, ☐ No measurement
8.	Reason for no measurement	 ☐ It's a flat in multi storey building so measurement not required ☐ Property was locked, ☐ Owner/ possessee didn't allow it, ☐ NPA property so didn't enter the property, ☐ Very Large Property, practically not possible to measure the entire area ☐ Any other Reason:
9.	Purpose of Valuation	 □ Value assessment of the asset for creating new collateral mortgage □ Periodic Re-Valuation for Bank, □ Distress sale for NPA A/c., □ For DRT Recovery purpose, □ Capital Gains Wealth Tax purpose □ Partition purpose, □ General Value Assessment
10.	Type of Loan	 ☐ Housing Loan, ☐ Housing Take Over Loan, ☐ Home Improvement Loan, ☐ Loan against Property, ☐ Construction Loan, ☐ Educational Loan, ☐ Car Loan, ☐ Project Loan, ☐ Term Loan, ☐ CC Limit enhancement, ☐ Cash Credit Limit, ☐ Industrial Loan, ☐ NA
11.	Loan Amount	NA -

100 1504		OWNERSHI	D DETAI	2			
1.	Legal Owner Name/s				which Di	1111	
	British British British British British	MIST	>>1	147080	ulic fo	Itte.	
2.	Property Purchaser Name		Some		. 0 11	111001	an lu
3.	Property Address under	Plot No-	39	sec-	4-B H	5/11/2	ndu
	Valuation	feed 1	3 aha	duc	gach.		-
4.	Present Residence Address of	- N	A —				
	the Owner/ Purchaser	10					
5.	Property constitution	Pree Hold,	□ Lease	Hold			
		LOCATION	DETAIL	.S	150 251		
1.	Adjoining Properties	East		West	North	So	uth
	(Metch it with papers with the help	1	1	1	Λ.	1 Δομ	1146
	of compass or Sun direction and	Road	Rr	ad	Road	mul	0
	also confirm it with nearby people)		100	-/	,	COM	yon
2.	Property Facing	☐ East Facing	, North	Facing,	West Facing,	☐ South Faci	ng,
		☐ North-East	Facing,	South-Wes	st Facing, 🗆 S	South-East Fac	ing,
		☐ North-West	Facing				
3.	Landmark	E-Market Children Color	Section 1995	0 /2	In kam	a Com	my
4.	Ward Name/ No.	Kusar 1	21 Hay	1	U FUI	4 Com	0
5.	Zone Name	NA					
6.	Main Road Name & Width	N A ·		Wid	lth Di	stance from p	ropert
0.	Main Road Name & Width	Rohjo		uel 18	3 p Part	ike	
7.	Approach Road Name & Width	USUDI	C-010/	ck 200	d 30%		200
8.	Location consideration of the	☐ Within Mair	n city, 🗆	Within Goo	d Urban deve	eloped Area, [☐ With
	Society	developing are	a, 🗆 High	nly posh loc	ality, Very	Good, Good	d,
	1 St. St. Co. Th.	☐ Ordinary,					
		□ Ordinary,	_ in inten	ors, 🗆 Nei	iote area, 🗀	backward, E	110.03
		□ Poor			-		
9.	Special Location consideration	☐ Park Facin	g, 🗆 Poo	l Facing, [Road Facin	ng, 🗆 Entrand	e Nort
	of the property	East Facing,					
	OU Experience it as a throat of the	The same of the sa	A CONTRACT OF THE CONTRACT OF	The second second second	aloning Se	mi Urban, 🗆 F	Rural.
10.	Characteristics of the locality		Hallow C. U.S.			anii Olbari, 🗆 i	turon,
		☐ Backward,	☐ Industri	al, 🗆 Institu	utional		
11.	Category of Society/ locality	☐ High End.	Normal	☐ Afforda	ble Group Ho	using, EWS	, 🗆 HI
-11.	Category or County rousing	☐ MIG, ☐ LIG		Name and a state of the state o	79-175-1-17-1-00: * 0: 10:5:		
12.	Utilities/ Facilities in the locality			andscaping	g, 🗆 Swimmir	ng Pool, 🗆 Gyr	n,
-	1377 T	☐ Club Hous	se, 🗆 Wa			zone, 🗆 100	
		Backup A	10				
13.	Proximity to civic amenities	School	Hospital	Market	Metro Ra	ilway Station	Airpo
		1 Kim	1 Kim	Hem	2.5km	yum	_
14.	Any new development in		1		HOH'YOU A		

surrounding area

iction Development rity Name ipal Corporation Name	Palika Parishad, ☐ Area not within any municipal limits ☐ DDA, ☐ GDA, ☐ NOIDA, ☐ GNIDA, ☐ YEIDA, ☐ HUDA, ☐ KMDA, ☐ MDDA, ☐ Any other Development Authority: ☐ Area not within any development authority limits ☐ NDMC, ☐ SDMC, ☐ EDMC, ☐ Ghaziabad Municipal Corporation, ☐ Gurgaon Municipal Corporation, ☐ Faridabad Municipal Corporation, ☐ Kolkata Municipal Corporation, ☐ Dehradun Municipal Corporation, ☐ Area not within any municipal limits, ☐ Any other Municipal Corporation/ Municipality: ☐ SIIO C ☐
	 □ MDDA, □ Any other Development Authority: □ Area not within any development authority limits □ NDMC, □ SDMC, □ EDMC, □ Ghaziabad Municipal Corporation, □ Gurgaon Municipal Corporation, □ Faridabad Municipal Corporation, □ Kolkata Municipal Corporation, □ Dehradun Municipal Corporation, □ Area not within any municipal limits, □ Any other Municipal
ipal Corporation Name	 □ NDMC, □ SDMC, □ EDMC, □ Ghaziabad Municipal Corporation, □ Gurgaon Municipal Corporation, □ Faridabad Municipal Corporation, □ Kolkata Municipal Corporation, □ Dehradun Municipal Corporation, □ Area not within any municipal limits, □ Any other Municipal
	 ☐ Kolkata Municipal Corporation, ☐ Dehradun Municipal Corporation, ☐ Area not within any municipal limits, ☐ Any other Municipal
Area 14 19 = 48 00 52	PHYSICAL DETAILS As per Title deed
5.5 x110 5	20 250 PMA NA NA.
conversion to the land use	NA
Туре	Solid, ☐ Rocky, ☐ Marsh Land, ☐ Reclaimed Land, ☐ Water logged, ☐ Land locked
e of the Land	☐ Square, ☐ Rectangular, ☐ Trapezium, ☐ Triangular, ☐ Trapezoid, ☐ Irregular, ☐ NA
of Land	On road level, Below road level, Above road level, NA
age to depth ratio	Normal frontage, Less frontage, Large frontage, NA
Boundaries matched	✓ Yes, ☐ No, ☐ No relevant papers available to match the boundaries, ☐ Boundaries not mentioned in available documents
dependent access available e property	Clear independent access is available, Access available in sharing of other adjoining property, No clear access is available, Access is closed due to dispute
operty clearly demarcated permanent boundaries?	✓ Yes, □ No, □ Only with Temporary boundaries
e property merged or ded with any other property	
erty possessed by at the of survey	be Surveyed, ☐ Property was locked, ☐ Bank sealed, ☐ Court sealed
ent activity carried out in the erty	☐ Residential purpose, ☐ Commercial purpose, ☐ Godown, ☐ Office, ☐ Industrial, ☐ Vacant, ☐ Locked, ☐ Any other use:
of s	y possessed by at the survey activity carried out in the

2.	Covered Built-up Area	Covered Area, Floor Area, Super Area, Carpet Area					
	+	As per Title deed	As per Map	As per site survey			
	(Tick one on the basis of which valuation is to be calculated)						
3.	Total Number of Floors in the Building	hroco	k *	i i i			
4.	Floor on which property is situated	01-01					
5.	Type of Unit/ Number of Rooms/ Cabins/ Cubicles						
6.	Building Type	☐ Ordinary brick wal abandoned structure	I structure, □ Iron t	aring Pillar Beam column, russes & Pillars, □ Scrap			
7.	Roof	b. Height: Simp	the reigna 1	d, ☐ Tin Shed, ☐ Stone 5			
8.	Flooring	☐ Vitrified tiles, ☐ chips, ☐ Mosaic, ☐ G ☐ Wooden, ☐ PCC	Ceramic Tiles, ☐ Granite, ☐ Italian Ma , ☐ Imported Marble	Simple marble, Marble Marble, Kota stone, Description, Chequered Chequered Chequered Chequered Chequered Chequered Chequered Chequered Chequered Chequered			
9.	Appearance/ Condition of the Building	Internal - ☐ Excel ☐ Average, ☐ Poor	☐ Under constructio	d, Good, Ordinary			
10.	Maintenance of the Building	☐ Very Good, ☐ Average, ☐ Poor, ☐ Under construction					
11.	Interior decoration	☐ Excellent, ☐ Very Good, ☐ Good, ☐ Simple, ☐ Ordinary, ☐ Average, ☐ Below average, ☐ Under construction, ☐ No Survey					
12.	Interior Finishing	 □ Simple plastered walls, □ Brick walls without plaster, □ Designer textured walls, □ POP punning, □ Coved roof, □ Under construction, □ No Survey 					
13.	Exterior Finishing	 □ Simple plastered walls, □ Brick walls without plaster, □ Architecturally designed or elevated, □ Brick tile Cladding, □ Structural glazing, □ Aluminum composite panel cladding, □ Glass façade, □ Domb, □ Porch, □ Under construction 					
14.	Kitchen	□ Simple with no cupboard, □ Ordinary with cupboard, □ Norma Modular with chimney, □ High end Modular with chimney, □ Under construction, □ No Survey					
15.	Class of Electrical fittings	 □ External, □ Internal □ Ordinary fixtures & fittings, □ Fancy lights, □ Chandeliers, □ Concealed lightning, □ Under construction, □ No Survey 					
16.	Class of Sanitary/ Plumbing & water supply fittings	☐ External, ☐ Internal ☐ Excellent, ☐ Very Good, ☐ Good, ☐ Simple, ☐ Average, ☐ Below average, ☐ Under construction, ☐ No Survey					
17.	Water arrangements	☐ Jet pump, ☐ Sub	mersible, 🗔 Jal boar	d supply +510C			
18.	Fixed Wooden Work			I, ☐ Simple, ☐ Ordinary noden work, ☐ No survey			
19.	Age of Building/ Recent Improvements done	4-5 4	ed.				
20.	Maintenance of the Building	☐ Very Good, ☐ Av					

	Any defects in the building	 ☐ Maintenance issues, ☐ Finishing issues, ☐ Seepage issues, ☐ Water supply issues, ☐ Electricity issues, ☐ Structural issues, ☐ Visible cracks in the building 			
22.	Any violation done in the property	□ Construction done without Map, □ Construction not as per approved Map, □ Extra covered without sanctioned Map, □ Joined adjacent property, □ Encroached adjacent area illegally			
23.	Boundary Wall (Only for individual property)	□ Yes, □ No, □ Common boundary wall of a complex Running Mtr. Height Width Finish			
24.	Lift/ elevators	☐ Passenger/ ☐ Commercial Make: Capacity:			
25.	Power backup	□ Inverter, □ DG Set Make; Capacity: 1			
26.	Garden/ Landscaping	☐ Yes, ☐ No, ☐ Beautiful, ☐ Ordinary			
27.	Parking facilities	☐ Available within the property ☐ On Ground, ☐ In Basemen ☐ On stilt			
		☐ Not available within the ☐ On road, ☐ Acute parking property			
28.	Special Comments/ Observations, if any	NO.			
	The state of the s	LITY/ SELABILITY/ UTLITY DETAILS			
1.	Any issues in marketability of the	, □ Yes, □ No			
	property?	Reason in case of No: ☐ Location, ☐ Surrounding, ☐ Leg aspects, ☐ Demand, ☐ Shape, ☐ Any Other:			
2	property?	aspects, □ Demand, □ Shape, □ Any Other:			
2.	property? How is Demand & Supply condition	aspects, □ Demand, □ Shape, □ Any Other: Demand □ Very Good, □ Good, □ Average, □ Low, □ Poor			
2.	Property? How is Demand & Supply condition in the Market of such properties?	aspects, □ Demand, □ Shape, □ Any Other:			
3556	property? How is Demand & Supply condition	aspects, □ Demand, □ Shape, □ Any Other: Demand □ Very Good, □ Good, □ Average, □ Low, □ Poor Supply □ Very Good, □ Good, □ Average, □ Low, □ Poor			
3556	How is Demand & Supply condition in the Market of such properties? Is property easily sellable &	aspects, □ Demand, □ Shape, □ Any Other: Demand □ Very Good, □ Good, □ Average, □ Low, □ Poor Supply □ Very Good, □ Good, □ Average, □ Low, □ Poor □ Yes, □ No Comments:			
3.	Property? How is Demand & Supply condition in the Market of such properties? Is property easily sellable & marketable? How is the current utility of the	aspects, □ Demand, □ Shape, □ Any Other: Demand □ Very Good, □ Good, □ Average, □ Low, □ Poor Supply □ Very Good, □ Good, □ Average, □ Low, □ Poor □ Yes, □ No Comments: □ Now Head Head			

Road 14/19=50005Z Local & 8683011242 Romvirsi;

DRAW SITE KEY PLAN & SKETCH PLAN

.No	Particulars (Availat	Subject Property	Transaction already I	Comparable 2	Comparable 3
	Name (source of information)	NA	Bo form we	2 Shivy	alrol
2.	Contact No.	NA	1 1 2 -	1242 98	9638347
3.	Type of source of information (Seller/ Property dealer/ nearby people)	NA	Sall	Buy	Sale
	Rates/ Price informed (in Rs. with unit)	NA	(7-10)n	lusemto (7-10) Pcess
	Rates Type (Sale/Buy)	NA	-	-	
3.	Shape of the Property (Square, Rectangular, Irregular)		Restingular		_ * !
7.	Area/ Size of the Property		(20-40) K	S2 mt8	
3.	Legal Status (clear, negative, weak)/ No. of owners		cleare	· cloco	der
9.	Location/ surrounding/ neighborhood comparison with the subject property (Similar, Lower, Better, Highly Better than the subject Property)	Base Case	(un	(um	1 My
10.	Distance from the subject Property	0	Similar		
11.	Other factors (Corner, 2 side open, North-East facing, Park facing, Legal/ Financial encumbrance, etc.)		2 side ofcon	3 side	fen.
12.	Approach road width		20 Fel	30 Fal	20 FH
13.	Level of Land (Below/ On/ Above road level)		onroud	onrow	-
14.	Frontage to depth ratio (Normal, Less, Large)		Normal	Normal	wormd.
15.	Present Use		Vacan	indelfeete	1 /1
16.	Any other details/ Discussion held	NA			
17.	Present expected Sale Value of the overall property?	Un	CY.		

UNDERTAKING BY THE CUSTOMER

I confirm that I have made the inspection of the subject property to the surveyor of R.K Associates, which is correct property in question for which the documents have been provided/ submitted by me. I further confirm that I am aware of all the information related to the subject property and I have provided all its information to the surveyor true to the best of my knowledge. I understand that any false or manipulative information provided by me will be considered as cheating with the professional organization since it will lead to incorrect valuation report and I'd be solely responsible for this unlawful act and will bear the charges for the changes/modifications which have to undergo due to the false information. I also undertake that I have not given any cash or in kind to any member of R.K Associates to influence the Value of the Property or favor any individual or organization and the same is not accepted or asked by the member of R.K Associates. Any such act will lead to cancellation of the material prepared by R.K Associates with forfeiting of the fees and i'll be completely responsible for its repercussions and legal actions taken for it.

IMPORTANT: We have not authorized any of our person/ Surveyor to take Cash or kind from the customers in any situation. In case Surveyor or any member of R.K Associates asks for any money or kind from you then kindly please inform on number +91-9958632707, 0120-4110117. Our Valuation process is very stringent and have multiple check points to ensure correct & error free reports to keep the lending agency risk free. In case Surveyor claims that he would be able to arbitrary effect the Valuation figures unfairly or as per your requirement & need, then he is making a false claim to you and we request you to complaint such act immediately on the number provided above.

Name	
Relationship with owner	
Signature	45.
Mobile No.	1
Date	V

UNDERTAKING BY THE SURVEYOR

I confirm that I have carried out the Survey of the property properly as per the fair professional best practices and Valuation & Survey policy guidelines issued by R.K Associates. I have not taken any cash or kind from the customer nor have I come into any kind of influence of the customer / bank for arbitrary providing the Property Valuation as per one's need. I further state that I have not given any assurances to the customer nor given any wrong or false information or statement. In case at any point of time it is found that I have done any kind of fraudulent activity in this case and misled the company then I understand its legal consequences and appropriate penal action which company can take against me. Also in regard to it any monetary or reputation loss will be recovered from me by the company.

For File No.	12207-181-213
Surveyor Name	Pauinshagma
Signature	Cell
Date	

UNDERTAKING BY THE PREPARER

I confirm that this Valuation Report is prepared as per the fair professional best practices and Valuation & Survey Policy Guidelines issued by the organization. I also confirm that without any personal interest, partiality or prejudice, I have worked on this Valuation assignment. Rates adopted for the asset is based on various facts, information collected from the site came to my knowledge during the course of the assignment and I have taken all sincere efforts to review, cross check & confirm this data/ information from all different angles using my prudent approach without any biasedness or pressure. I have prepared the report based on true facts & information as per best of my knowledge & case facts. I understand that any false information provided by me will lead to the incorrect valuation report and I'd be solely responsible for it and will bear the losses which will be put on the Company in form of monetary or reputation loss by its client or statutory bodies.

I also undertake that I did not come into any influence by the customer, Bank representative (officer or agent), colleagues, coworkers or any other person to arbitrary change the Valuation figures or facts unethically or illegitimately which may put the public money at risk which is in the form of Bank deposits.

In case at any point of time in future, if I am found guilty of illegitimately distorting the facts in the Valuation or any other professional services which company offers in the market on being influenced by the customer or Bank representative (officer or agent) or for whatsoever reason then I'd solely responsible of any such act and I understand that the Company can take appropriate legal action against me which may include suspension from the current roles & responsibilities or termination from the employment with immediate effect.

I also undertake that I have not taken any cash, favor or in kind from the customer for favoring any individual or organization by unfair means.

I also undertake that I'll not prepare any report on incomplete Survey form which is not properly filled as per the Company guidelines and in case I am preparing it which is creating an incorrect report then I'd be responsible for its consequences.

For File No.		5	194	
Preparer Name	7.2			
Signature				
Date				





SURVEY SUMMARY SHEET (TO BE ENCLOSED WITH VALUATION REPORT)

(Version 1.0) | Date of implementation: 10.04.2017

Every Valuation report at R.K Associates is prepared based on the thorough survey of the property carried out by our Engineering Surveyor. This Survey Summary Sheet is for the information of Banker/ concerned interested organization. Detailed Survey Form can also be made available to the interested organization in case it is required to cross check what information our surveyor has given in site inspection report based on which Valuation report is prepared.

1.	File No.	1207-18	1-213	
2.	Name of the Surveyor	Pryan Chain	00	
3.	Borrower Name	Tour Short		A
4.	Name of the Owner	MIS 3551 1	IVA roule	SIVELED
5.	Property Address which has to be valued	Plot NO-39 50	7108 41	3 HSUR Bet
6.	Property shown & identified by at spot	☐ Owner, ☐ Representative, ☐ I could not be done from inside	No one was available	e, Property is locked, survey
	1.50.00	Name		Contact No.
		Masso T (Crucia) 99	9447755
7.	How Property is Identified by the Surveyor	From schedule of the property displayed on the property, I id Enquired from nearby people, I Survey was not done	ties mentioned in t lentified by the ow	he deed, \square From name plate ner/ owner representative, \square
8,	Are Boundaries matched	Yes, No, No relevant papers available to match the boundaries, Boundaries not mentioned in available documents		
9.	Survey Type	☐ Full survey (inside-out with measurements & photographs) ☐ Half Survey (Measurements from outside & photographs) ☐ Only photographs taken (No measurements)		
10.	Reason for Half survey or only photographs taken	☐ Property was locked, ☐ Possessee didn't allow to inspect the property, ☑ NPA property so couldn't be surveyed completely		
11.	Type of Property	☐ Flat in Multistoried Apartment Residential Builder Floor, ☐ Com Commercial Shop, ☐ Commercia ☐ Institutional, ☐ School Buildin Plot, ☐ Agricultural Land	mercial Land & Buil Il Floor, Shoppin	ding, □ Commercial Office, □ g Mall, □ Hotel, □ Industrial,
12.	Property Measurement	☐ Self-measured, ☐ Sample measurement, ☐ No measurement		
13.	Reason for no measurement	☐ It's a flat in multi storey buildin ☐ Property was locked, ☐ Own didn't enter the property, ☐ measure the area within limited to	ng so measurement er/ possessee didn Very Large Propert	not required 't allow it, NPA property so ty, practically not possible to
14.	Land Area of the Property	As per Title deed	As per Map	As per site survey
		20250	NA	NA
15.	Covered Built-up Area	As per Title deed	As per Map	As per site survey
		NA	NA	NA.
16.	Property possessed by at the time of survey	Owner, U Vacant, Lessee, Property was locked, Banks		
17.	Any negative observation of the	MA.		

3	property during survey	INA
18.	Is Independent access available to the property	☐ Clear independent access is available, ☐ Access available in sharing of other adjoining property, ☐ No clear access is available, ☐ Access is closed due to dispute
19.	Is property clearly demarcated with permanent boundaries?	Yes, 🗆 No, 🗅 Only with Temporary boundaries
20.	Is the property merged or colluded with any other property	NA
21.	Local Information References on property rates	Please refer attached sheet named 'Property rate Information Details.'

Endorsement:

1. Signature of the Person who was present from the owner side to identify the property:

Undertaking: I have shown the correct property and provided the correct information about the property to the surveyor of R.K Associates to the best of my knowledge for which Valuation has to be prepared. In case I have shown wrong property or misled the valuer company in any way then I'll be solely responsible for this unlawful act.

a.	Name	of	the	Person:

Relation:

Signature:

d. Date:

m: Monos (muard) 9996440755

In case not signed then mention the reason for it:

No one was available,
Property is locked,
Owner/ representative refused to sign it,
Any other reason:

2. Surveyor Signature who did site inspection:

Undertaking: I have inspected the property and cross verified the property details at site to the extent of a. Matching boundaries of the property, b. Sample measurement of its area, c. Physical condition, d. Property rates as per local information with what is mentioned in the property documents provided to me by the Bank/ interested organization. I have not come under influence of anyone during site inspection and have only recorded the true and factual details in the survey form which I come across during the site survey. I understand that giving any manipulative information in the survey form will lead to incorrect Valuation report which is an unlawful act and I'll be solely responsible for doing it.

Name of the Surveyor:

b. Signature: