

CASE COLLECTION FORMAT (INDUSTRIAL PLANT SURVEY FORM)

(Version 2.1) | Date of implementation: 9.02.2011 | Date of Revision: 04.01.2018, 30.01.2020

	Items	Assigned To	Assigned to Date	To be completed b	Subm On d		Grade	HOD Engg. Signature
File	Received By	Anlyb	un NA	NA				NA
Sur	vey	Anlsh Parcun	10	7				
Pre	paration		7					
	A - Very Good,	B - Satisfacto	ory, C - Average,	D - Poor, E - E	xtremely P	oor		
unprepared due to reason properly clearly d		properly fill clearly don Selfie/ Ow	led, Market sine, Measurement or owner reprotection Measurement of the Measurement of t	urvey for rates ent is not proper resentative phot	is not prop ly done, □ to not taker	Photog	ne, □ Ider raphs not o ner/ owner	representative
	arer - HOD Engg ment & Signatur		Surveyor. Report Major defects i		urvey has to			n nis own.
1.	Proposal or Re							
-			1					
2.	Type of Service	e L	Valuation Re	eport				
3.		e L	☐ Valuation Re☐ Bank	□PSU		BFC	□ Corpor	
3.	Type of Service	ner L	□ Bank □ Company	□ PSU □ Priva	te client	□ Direc	t client thro	ough Bank
	Type of Service	e uner	□ Bank □ Company	Priva	te client Corpo	Direct Vcett	Bon /	ough Bank
3.	Type of Service Type of custon Bank/ Fl/ Orga	ner nization	□ Bank □ Company	Priva	te client	Direct Vcett	Bon /	
3.	Type of Service Type of custon Bank/ Fl/ Orga Name & Addre	ner nization sss t Officer/	□ Bank □ Company	□ PSU □ Priva □ Priva	te client Corpo	Olirect Vocate umber	Bon I	ough Bank
3.	Type of Service Type of custon Bank/ FI/ Orga Name & Addre Case Allotmen	ner nization sss t Officer/	Bank Company AXIS BO Nam Sweey	□ PSU □ Priva □ Priva	Corpo Contact No.	Scafe umber	BCN)	bugh Bank King Ba Kol Kotej mail Id
3.4.5.	Type of Service Type of custon Bank/ Fl/ Orga Name & Addre Case Allotmen Fees paying pa	ner nization sss t Officer/	Bank Company AXIS BO Nam Sweey	PSU Priva Priva Priva r Fresh Account	Corpo Contact No.	Scell umber	BCN I	bugh Bank King Ba Kol Kotej mail Id
3.4.5.6.	Type of Service Type of custon Bank/ FI/ Orga Name & Addre Case Allotmen Fees paying pa	ner nization sss t Officer/	Bank Company AX 1'S 130 Nam Case for	PSU Priva Priva Priva r Fresh Account	Contact No.	Scell umber	BCN I	bugh Bank King Bank Kol Kotel Email Id

1	THE RESERVE TO SERVE THE PARTY OF THE PARTY	CASE DETAILS
	Name of the Industry/ Account	MIS Century Aluminum mfg. co.6
2.	Type of Property	Small Manufacturing Unit, Medium Scale Industrial Unit, Large Scale
		Industrial Plant, Very Large Scale Industrial Plant Contact Number Email Id
3.	Owner/ Applicant Details	Mame Contact Number Email Id MIS Century Aluminum myg. Colld
4.	Account Name	(24) -
5.	Plant Address	Village Seale, Thesi (, Hodal, Dist Palion
6.	Who will coordinate on site	Name Contact Number
	for the site survey	Mg. Krishanmohand 9811999537
7.	Preferred time of survey	Date 22/12/2022 Time 2:30 pm
8.	Documents Received (Any one ownership document and approved site plan/ map is must	1. Ownership Documents: ☑ Sale Deed, ☐ Power of Attorney, ☐ Will Relinquishment Deed, ☐ Transfer Deed, ☐ Conveyance Deed, ☐ Allotment Letter, ☐ Possession Letter, ☐ Agreement to Sell, ☐ Mortgage Deed, ☐ Indenture of Mortgage 2. Map: ☐ Cizra Map, ☐ Sanctioned Map, ☑ Site Plan 3. Project Approval Documents: ☐ Factory Registration, ☐ Memorandum of Understanding with the State Govt., ☐ Industrial Entrepreneurs Memorandum, ☐ Environment Clearance, ☐ Fire NOC 4. Any Other document: ☐ TIR Report, ☑ Old Valuation Report, ☐ Plant & Machinery Inventory Sheet, ☑ Fixed Asset Register, ☐ Building Area Statement, ☐ CLU Document, ☐ Detailed Project Report, ☐ Invoices of the Major Equipment's, ☐ Daily Performance Report, ☐ TEV Report, ☐ LIE Report, ☐ Production data of last one week, ☐ Plant maintenance log, ☐ Copy of last paid Electricity Bill, ☐ Copy of municipal tax receipt ☐ Any other:
	Special Instructions if an	5. No documents provided: □ y:
	10. I agree to pay the amount	mentioned above for the preparation of Valuation Report. I agree that I'll not put pressure
	on Valuer firm to distort an vested interest and to bend	ny facts and would not try to influence any member or official of the firm in the ill spirit or afit any individual or organization by any means illegitimately.

IMPORTANT INSTRUCTIONS

*FILE PREPARER TO START PREPARING THE FILES ONLY AFTER ENSURING THE STATUS OF ALL THE BELOW POINTS IS COMPLETED. FOR ANY EXCEPTION PLEASE BRING IT INTO NOTICE OF SENIOR GENERAL MANAGER (OPERATIONS), OTHERWISE PENAL ACTION WILL BE TAKEN AGAINST THE FILE PREPARER.

1.	Please do not accept the case if you do not have proper documents.
2.	Understand the nature of Industry before moving for survey
3.	St. d. the Plant Inventory sheet or EAR properly before moving for survey
4.	Firstly please take & study the current applicable ownership documents of a
5.	Mark the Owner/ Area/ Boundaries mentioned in the ownership documents with bold florescent marker pen before moving for the survey. During site survey if any difference is found in the above fields from the ownership documents then please contact the owner immediately to know the reason for the difference.
6.	Identify the Property clearly by matching the boundaries and area members
7.	Check whether Building Measurement Area is given in the Map or if they have any Building Area sheet or if self-measurement has to be carried out before moving for survey.
8.	Take Google Map location.
9.	Take one photograph of the property along with abutting road.
10.	Take nearby photographs of the Property.
11.	Chack Jurisdiction Municipal Limits & Ward Name.
12.	Fill the details in the Survey form and tick the appropriate option clearly.
13.	

S.No.	CHECKLIST	STATUS
1.	IS PURPOSE OF THE ASSIGNMENT UNDERSTOOD CLEARLY	0
2.	IS WORK ORDER/ EMAIL/ CESA FORM FORMALITY COMPLETED	Z
3.	FOR PRIVATE CASE OR FOR FRESH CASE 50% ADVANCE IS RECEIVED	X
4.	IS DOCUMENT CHECKLIST PROVIDED TO THE CUSTOMER	

S.NO.	CHECKLIST	STATUS
1.	Check nearby prominent landmark	V
2.	DO CLEAR IDENTIFICATION OF THE PROPERTY	8
3.	Match the boundaries of the property and its directions with the help of compass or sun direction	6
4.	Do sample measurement	0
5.	CHECK IF ANY BUILDING VIOLATIONS DONE	4
6.	Click multiple proper photographs of the property from inside-out	NO
7.	Take selfie with the available representative	14

Send Google Map location at maps@rkassociates.org	U
Check municipal jurisdiction	4
Check Main road name & width and its distance from the subject	10
property Check Lane width on which property is located	W
Check any defects or negativity in the property	
CONFIRM PROPERTY RATES LOCALLY	0
CHECK NEARBY DEVELOPMENT	

SPECIAL INSTRUCTIONS:

- 1. During Survey please follow the blocks mentioned in the plant layout and clearly mention the details of each block. Use separate sheet wherever space is not adequate in the form.
- 2. During survey please keep P&M inventory sheet in hand and cross check the machines from the list.
- 3. Mention type, height & area of shed of each block clearly.
- 4. Take photographs of the machines including its machine plate.
- 5. In case machine is not in running condition then test the condition of the machine by moving its lever, pulley and check oil condition.

	SURVEY GRADING MATRIX
GRADE	PARAMETERS/ CRITERIA
A	In case all the points below are done properly, timely with full care and diligence:
	 Survey started with proper work order and knowing the source of payment. Survey done with proper documents. Done complete homework and studied the documents properly with highlighting the main points before moving for the survey. Chosen correct survey form as per the property type. All fields of Survey form are properly filled. All site special observations and negative and positive factors are clearly mentioned. Self & client signatures taken on survey form. Property rates information properly taken, mentioned and verified. Site rough sketch plan made. Proper photographs taken. Selfie with property taken.
В	In case of 3 minor mistakes in any of the above points except Point 1, 2, 3, 4, 6, 8, 10, 11, 12 but all the points are covered.
С	In case of more than 3 minor mistakes and any 1 major mistake in any of the above points and if any points are completely missing except Point 1, 2, 3, 4, 6, 8, 10, 11, 12.
D	In case of 1 major mistake or missing of any 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.
E	In case of more than 1 major mistakes or missing of more than 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.

Note (Survey Grading Matrix):

- 1. For special assignments like LIE, Stock Valuation, etc. where till date survey format is not specified or released, in such cases point wise site observation report has to be submitted by the Surveyor duly signing it properly. Without signed Site Observation report, Point 4 will be considered as not done and will fall under Category E.
- 2. Similar Grading Matrix is issued for Case Collection & Report Preparation as well.

Note (Overall Grading Matrix):

1. In case client reports any careless mistake in the report for which revision has to be done in the report then in that case Grading Matrix may be revised and Grade E will be awarded.

INDUSTRIAL PLANT SURVEY FORM

(FOR INDUSTRIAL PROPERTIES ONLY)

(Version 2.0) | Date of implementation: 9.02,2011 | Date of Revision: 04,01,2018, 15.06,2019

File No. RKA/DNCR//.	Date:	22	12'	202 Time:	2:30pm
File Mo.					

	THE RESERVE OF THE PARTY OF THE	GENERAL DETAILS
1.	Name of the Surveyor	Sachin & parreen
2.	Property shown by	□ Owner/ Director, □ Company Representative, □ No one was
		available, □ Property is locked, survey could not be done from inside
	laree	Name Contact No.
	Employee	Nr Korshampiohan 98/1999537
3.	Survey Type	□ Full survey (inside-out with approximate measurements &
		photographs), Full survey (inside-out with approximate sample
		random measurements & photographs), Half Survey (Approximate
		sample random measurements from outside & photographs), Only
		photographs taken (No measurements)
4.	Reason for Half survey or only	☐ Property was locked, ☐ Possessee didn't allow to inspect the
	photographs taken	property, □ NPA property so owner was hostile and survey couldn't be
		carried out, □ Under construction property, Very Large irregular
		Property, practically not possible to measure the entire area,
		□ Any other reason:
5.	How Property is Identified	☐ From schedule of the properties mentioned in the deed, ☐ From
	- 0.00	name plate displayed on the property, Identified by the owner/ owner
		representative, □ Enquired from nearby people, □ Identification of the
		property could not be done, □ Survey was not done
6.	Type of Industry	Small Manufacturing Unit, Medium Scale Industrial Unit, Large
	3/	Scale Industrial Plant, □ Very Large Scale Industrial Plant
7.	Property Measurement	Self-measured, □ Sample measurement only, □ No measurement
8.	Reason for no measurement	☐ Property was locked/ sealed, ☐ Owner/ possessee didn't allow it, ☐
		NPA property so didn't enter the property, Very Large Property,
	MA	practically not possible to measure the entire area Any other Reason:
9.	Purpose of Valuation	Value assessment of the asset for creating collateral mortgage
		☐ Periodic Re-Valuation for Bank, ☑ Distress sale for NPA A/c.,

3. 4. 5. 6.	Landmark Ward Name/ No. Zone Name Main Road Name & Width Approach Road Name & Width Are proper road facilities available?	Neal - Munkati palice Station - NA - Name Width Distance from property Delhi Mathua Raid - 100' 1 km Seali rillage Road - 30' Yes, No	
4.5.6.7.	Ward Name/ No. Zone Name Main Road Name & Width Approach Road Name & Width	Name Name Name Night Distance from property Delli Mathua Roud - 100' 1 km Seali rillage Roud - 30'	
4.5.6.	Ward Name/ No. Zone Name Main Road Name & Width	Name Width Distance from property	
4.	Ward Name/ No. Zone Name	Name Width Distance from property	
4.	Ward Name/ No. Zone Name	- NA -	
		- NA-	
3.	Landmark	Neal - Munkati palvice Station	
		and the state of t	
		North-East Facing, ☐ South-West Facing, ☐ South-East Facing, ☐ North-West Facing	
2.	Property Facing	☐ East Facing, ☐ North Facing, ☐ West Facing, ☐ South Facing, ☐	
	(Match it with papers with the help of compass or Sun direction and also confirm it with nearby people)		
1.	Adjoining Properties		
		LOCATION DETAILS Fast West North South	
S.	Property constitution	✓ Free Hold, □ Lease Hold	
	the Owner/ Director		
	Present Residence Address of		
4	Plant Address under Valuation	village - Seali, Tehril Hodal, District Pa	
	Property Purchaser Name	Sail -	
	Legal Owner Name/s	Sail-	
	Name of the Industry	MIS Century Aluminum Nofg. co. 6	
1.	Loan Amount		
	Loan Amount	Limit, □ Industrial Loan, □ Business Loan, □ NA	
10.	Type of Loan	□ Project Loan, □ Term Loan, □ CC Limit enhancement, □ Cash Credit	
	11	☐ For any other purpose:	
		Assessment, For company merger & amalgamation purpose,	
		Gains Wealth Tax purpose, ☐ Partition purpose, ☐ General Value	
1		☐ For DRT Recovery purpose, ☐ For Insolvency purpose, ☐ Capital	
1			

towards the property

	Location characteristics	maintained Industri Main city, Within urban deve Within urban rem Institutional area, available,	eloped notified Industral area, Within un-note area, Within un-note area, Within ote area, Within Out of municipal Tural village area, Innote area	notified Industrial area thin urban developed the urban undeveloped commercial area, limits, no civic infra	d Area, Within d Area, Within	
11.	Classification of the Locality	area, □ Within Remote area □ Urban developed, □ Urban developing, □ Semi Urban, □ Remote area Backward, □ Industrial, □ Institutional				
12.	Location consideration	Near to Metro station North-East Facing within the locality, Location within local	Side open, ☐ 3 side open, ☐ 3 side open, ☐ Near to Market, ☐ Ordinary location work ☐ Normal Location work ☐ Poor location open ☐ Iocality, ☐ Any other	Near to Highway, □ ithin locality, □ Good within the locality, □	Entrance Location Average	
13.	Is Plant part of notified Industrial Area? If yes then name of Industrial area/ estate & governing authority managing it.	□ Yes, □ No				
14.		School Hospi		Railway Station	Airport	
15.	Any new development in surrounding area	1.51 No.	Ky lisky –	12 KM	_	
16.		□ Nagar Nigam, □ Nagar Panchayat, □ Gram Panchayat, □ Nagar Palika Parishad, □ Area not within any municipal limits			□ Nagar	
17.	Jurisdiction Development Authority Name	Name: palwal munipul Carpa Or Seali Grampanelayat. Deali Grampanelayat. Area not within any development authority limits			oration	
18.	Municipality/ Municipal Corporation Name	Name:	Sue As Abo	re		

1		□ Area not within any municipal limits
19.	surrounding land uses and adjoining/ nearby establishment details	Agriculture
20.	Is the location proper for the subject industry?	- No -
21.	Is it a standalone Industry in this area? is it a belt for the subject nature of Industry?	No.
22.	In case Industry gets closed then does the land can be used for any other purpose?	Agriculture -

7.9		PHYSICAL DETAIL		
1.	Land Area	As per Title deed	As per Map	As per site survey
		9.40 Acer	×	
		Area as per mortgage	9.40	Acer-
2.	Any conversion to the land use	Yes Agencula	here to Indi	ustnal
3.	Land Type	Solid, Rocky, Mar	sh Land, Reclaime	ed Land, Water logged
4.	Shape of the Land	□ Square, □ Rectangular, □ Trapezium, □ Triangular, □ Trapezoid, □ Irregular, □ NA		
5.	Level of Land	On road level, □ Below	w road level, Above	e road level, NA
6.	Frontage to depth ratio	Normal frontage, Le	ess frontage, Large	frontage, NA
7.	Are Boundaries matched	☐ No, ☐ No relevant papers available to match the boundaries,☐ Boundaries not mentioned in available documents, ☐ Very large land parcel forming multiple lands so not possible to match it with papers		
8.	Is Independent access available to the property	clear independent a sharing of other adjoining Access is closed due to	g property, □ No clea	
9.	Is property clearly demarcated with permanent boundaries?	Yes, □ No, □ Only pa	artially, Only with Te	emporary boundaries,
10.		No.		
11.	Is complete property mortgaged with the Bank under valuation or only portion of it?	Yes.		
12.	Property possessed by at the time of survey	Owner, □ Vacant, □ Surveyed, □ Property		construction, □ Couldn't be sealed, □ Court sealed
13.	Current activity carried out in the property	Industrial, □ Vacant,	□ Locked, □ Sealed	☐ Any other use:

	Construction Status	CONSTRUCTION/ U Built-up property in us	e. Under constru	uction, 🗆 No c	onstruction	
		As per Title deed	As per Map	As pe	r site survey	
	Covered Built-up Area RCC	Refer to Bo				
	Shed	Ter				
	Building Type	□ RCC Framed Structu Ordinary brick wall structu	re, bload bearing ture, □ Shed mour	Pillar Beam nted on Iron tru	column, \square	
		☐ Scrap abandoned str	ucture		*	
	Appearance/ Condition of the	Internal - Excellent,	□ Very Good, □ G	Good, Ordina	ary,	
	Building	Average, □ Poor □ Und	der construction,	No Survey		
		External - □ Excellent, □ Very Good, □ Good, □ Ordinary, □				
		Average, Poor Under construction				
5.	Maintenance of the Building	□ Very Good, Average	ge, 🗆 Poor, 🗆 Unde	er construction		
6.	Age of Building/ Recent Improvements done	2011				
7.	Maintenance of the Building	□ Very Good, Average	ge, 🗆 Poor			
8.	Any defects in the building	☐ Maintenance issues, ☐ Finishing issues, ☐ Seepage issues, ☐ Water supply issues, ☐ Electricity issues, ☐ Structural issues, ☐ Visible cracks in the building				
	Any violation done in the property	☐ Construction done w	ithout Map, □ Cons d without sanction	ed Map, 🗆 Jo	per approved	
9.		property, Encroache	d adjacent area ille	gally		
	Boundary Wall (Only for		on boundary wall o	of a complex	Finish	
		property, Encroache Ses, No, Comm Running Mtr.	non boundary wall o	of a complex Width	Finish	
1	Boundary Wall (Only for individual property)	property, Encroache Ses, No, Comm Running Mtr.	non boundary wall of Height 10'. Continue of the Height 1	of a complex Width		
1	Boundary Wall (Only for	property, Encroache Ses, No, Comm Running Mtr.	Height I O' iful, □ Ordinary property On s	width " Ground, Istilt	n Basement, □	
1	Boundary Wall (Only for individual property) Garden/ Landscaping	property, □ Encroache Ves, □ No, □ Comm Running Mtr. Ves, □ No, □ Beaut	Height I O' iful, □ Ordinary property On s	of a complex Width Ground, □ I stilt On road, □		

NOTE: Use table below to mention the individual building/ shed/ blocks details. Mentioned Type of construction (RCC/ Corrugated GI Shed Mounted on Brick Wall or Iron Pillars & Trusses/ Corrugated Colored GI Shed/ Simple GI Shed/ Simple Tin Shed), Height & Area of each block in the table below.

Block/ Building Name	Total Slabs/ Floors	Floor wise height	Year of construct ion	Type of construction	Structure condition	Area in Sq.ft
Shed A	GF	450	2011	Accshed	Averge	137·2X
Stone	4F	121	LI	ч	И	37.5%7.
Shed-B	10	uns'o'	ч	ч	и	283X46
sheel-C	и	4	11	1 /	t 1	118-1X
04 Set	t r	121	1.1		1 /	10×11
othershed	1,	101	11	Tiughed	1)	54.76 X6
HROFFICE & Gund Room		101	11	ecc	И	201 X 3
Guest House	Cetl	10'	и	RCC	v	20, X 5
Store-2	G.F.	101	ti	Ace	Ŋ	33 X2
lady & Ged.	9 GF	10	LI	RCC	. 11	15650
ladies Changing Room	GF	10'	L I	ti	t_1	10859
Changing pooms	GF	15'	1 1	ACCShed	11	15289
Mainoffice estore	GF.	121	11	4	L1	284

	DADTION ADD	PLANT DETAILS
Vo.	PARTICULARS	DESCRIPTION
	Brief History & Description of the Plant	m/s Century Aluminum refg. co.6
		finishegard Aleminum engat.
		finishogard Aleminum engat.
	Nature of Industry	large-
	Plant Inception Date	2012
	Commercial Operational Date	20 2
	No. of Production Lines	1
3.	Date of Inception of each Production Line	2012
7.	Total Block Value of the Machines (As on Year ending 31st March)	_
8.	Industry benchmark cost for setting up these Plants (for eg. Per MW or Per MT)	
9.	Establishment Type	□ Indigenous, □ EPC Contractor □ Local Contractor
10.	Plant Type	☐ Manual, ☑ Semi-Automatic, ☐ Fully Automatic, ☐ Conventional, ☐ Non-Conventional, ☐ Computerized Controlled
11.	Plant & Machinery Purchase Type	First Hand, □ Second Hand
12.	Plant & Machinery Make	□ Domestic branded, □ Domestic local made, □ Onsite fabrication □ Imported machines, □ Mix (Domestic + Foreign)
13.	Plant Overall Condition	□ Newly Commissioned, □ Excellent, □ Very Good, □ Good, □ Average, □ Poor, □ Completely scrap
14.	Plant Status	Maintenance, □ Completely shutdown
15.	If Plant is not operational then period since it is not operational & reason for not being in operation	Some are opratinal & Some are no

		Backspace Insert Home Police
/		Print Scroll Pause Lock Break
6.	If Plant is not operational then does it require any money for refurbishing to restart the Plant?	and delta
17.	Total money spent in last one year on maintenance of machines	
18.	Any major failure, fault, breakdown in last 3 years?	1 kg -
19.	Any Technology collaboration of the Plant	No-
20.		Mo-
	Average Plant Capacity Utilization rate in last one month. Attach Production chart of last one week.	Soo Ton.
21.	Name & Function of each block in the plant - Use Separate Sheet If Required	-
22.	Main machines used in the Plant - Use Separate Sheet If Required	
23.	Estimated net weight of the large machines and of total machines present at site - Use Separate Sheet If Required	
24.	the Plant/ Machines	
25.	Life of Machines	
26.	Record of Last Maintenance Done (Attach Copy Of Maintenance Log Book If Possible)	
27.	Production Capacity In Quantity & Weight For Different Products/ Units	touoroton - At apresent
28.	Description Of Products Manufactured	Aluminum recycling to Aluminum sight light
29.	Brand Name under which Products are sold in the	CNFC Enget
30.	Market Raw Material Used & Sources Of Primary Raw	A'lunium Scrap.

1		
31.	No. & Type of Furnace	g
32.	No./ Type/ Height of Chimney/ Exhaust	3 chonney - 30m - 2
33.	Is Plant using obsolete technology or currently used technology in the market? Please comment.	
34.	Whether STP is installed (Mention Type & Capacity)	-49
35.	Whether ETP is installed (Mention Type & Capacity)	No
36.	Fire Fighting System	48 -
37.	No. of Resources Working In the Plant (Managerial, Skilled, Unskilled)	
38.	Is the adequate skilled labour available in this area for the subject Industry?	49-
39.	Power Supply arrangements in the Plant (Sanctioned Load Kw and Units consumed in last 3 months)	- 25000 Unit presponth.
40		3 - 2 - 380 , 1 - 125
41.	. HVAC System In the Plant	- NO -
42.	Cooling System In the Plant	48
43.	of water	☐ Jet pump, ♠ Submersible, ☐ Jal board supply, ☐ Reservoir, ☐ Any other:
44.	Major issues noticed in the Industry which can create issues in operations	

ATTACHMENTS:

S.No.	PARTICULARS	DESCRIPTION
1.	Inventory Sheet of P&M from Fixed Asset Register (Machine Name/ Machine Type/ Capacity/ Model No./ Machine Make/ Capitalization Date/ Capitalization Value/ Current Book Value/ Machine Status (working/ not working)	
2.	Flow chart / Block diagram from raw material to finished product	
3.	Plant Layout	
4.	Factories registration	
5.	Labor license	
6.	Fire NOC	
7.	Copy of last paid Electricity Bill	
8.	NOC from Pollution Control Board	
9.	applicable)	
10	license (if applicable)	
1	Explosive Product Storage license (if applicable)	
1	Export/ Import Code (if applicable)	
1	Any other approval or NOC as per industry	
1	4. Daily Performance Report	
1	5. Production data of last one week	
1	6. Plant maintenance log	

LAND RATES INFORMATION DETAILS

Gather information on the basis of the factors like Area location, Property location, Floor level, Block, Position, Frontage, Width of lane/ road in front of the property, Nearby development

1.	Demand & Supply condition in the Market for such properties		
2.	At what True rate Owner bought this Property	Year of purchase	
		Purchase Price	
3.	Minimum Rate in the locality		
4.	Maximum Rate in the locality		
5.	Local Information gathered du	uring Site survey (Minimum 2 enquiries are must):	
	1. Name:	Veeru	
	Contact No.	9813432819	
	Sale Purchase Rate	1	
	Rental Rate	1.30-1.50) Care pre Hace	
	Comments	(1.30-1.50) Care Per Hacea (1.50-2) Co Pre Acea	
	2. Name:	property Dealer 8168989544	
	Contact No.	8168989544	
	Sale Purchase Rate		
	Rental Rate	1, 0, 1, 5, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	
	Comments	(1.30-1.50) CX fee Aceoe	
		may'n road.	
	3. Name:	· · · · · · · · · · · · · · · · · · ·	
	Contact No.	(2.50-3)cx he hoe	
	Sale Purchase Rate		
	Rental Rate		
	Comments		

Surveyor Name:

Signature:

Date:

CASE NO.

UNDERTAKING BY THE CUSTOMER

I confirm that the property is inspected in front of me and I have provided all the information true related to the property to the best of my knowledge. I understand that any false or manipulative information provided by me will be considered as cheating with the professional organization since it will lead to incorrect valuation report and I'd be solely responsible for this unlawful act and will bear the charges for the changes/ modifications which have to undergo due to the false information. I also undertake that I haven't given any cash or in kind to any member of R.K Associates to influence the Value of the Property or favor any individual or organization and the same is not accepted or asked by the member of R.K Associates. Any such act will lead to cancellation of the material prepared by R.K Associates with forfeiting of the fees and i'll be completely responsible for its repercussions and legal actions taken for it.

IMPORTANT: We have not authorized any of our Surveyor to take Cash or kind from the customers in any situation. In case Surveyor or any member of R.K Associates asks for any money or kind from you then kindly please inform on number +91-9999597597. Our Valuation process is very stringent and have multiple check points to ensure correct & error free reports to keep the lending agency risk free. In case Surveyor claims that he would be able to arbitrary effect the Valuation figures unfairly or as per your requirement & need then he is making a false claim to you and we request you to complaint such act immediately on the number provided above.

Name:

Signature: Mobile No.:

Date:

UNDERTAKING BY THE SURVEYOR

I confirm that I have carried out the Survey of the property properly as per the fair professional best practices and Valuation & Survey policy guidelines issued by the organization. I have not taken any cash or kind from the customer or given the customer any wrong or false information or have made any false claims for arbitrary providing the Property Valuation as per one's need or requirement by distorting the facts. In case at any point of time it is found that I have done any kind of fraudulent activity in this case and misled the company then I understand its legal consequences and appropriate penal action which company can take against me. Also in regard to it any monetary or reputation loss will be recovered from me by the company. Name: Paum Shamp

Surveyor Name:

Signature:

Date:

CASE NO.

UNDERTAKING BY THE PREPARER

Policy Guidelines issued by the organization. I also confirm that without any personal interest, partiality or prejudice I have worked on the Valuation work of this case. Rates adopted for the asset is based on various facts, information collected from the site came to my knowledge during the course of the assignment and I have taken all sincere efforts to review & confirm this data/ information from all different angles using my prudent approach without any biasedness or pressure. I have prepared the report based on true facts & information as per best of my knowledge & case facts. I understand that any false information provided by me will lead to the incorrect valuation report and I'd be solely responsible for it and will bear the losses which will be put on the Company in form of monetary or reputation loss by its client or statutory bodies.

I also undertake that I did not come into any influence by the customer, Bank representative (officer or agent), colleagues, coworkers or any other person to arbitrary change the Valuation figures or facts unethically or illegitimately which may put the public money at risk which is in the form of Bank deposits.

In case at any point of time in future I am found guilty of illegitimately distorting the facts in the Valuation or any other professional services which company offers in the market on being influenced by the customer or Bank representative (officer or agent) or for whatsoever may be the reason then I'd solely responsible of any such act and I understand that the Company shall take appropriate legal action against me which may include suspension from the current roles & responsibilities or termination from the employment with immediate effect.

I also undertake that I have not taken any cash, favor or in kind from the customer for favoring any individual or organization by unfair means.

I also undertake that I'll not prepare any report on incomplete Survey form which is not properly filled as per the Company guidelines and in case I am preparing it which is creating an incorrect report then I'd be responsible for its consequences.

Preparer Name:

Signature:

Date:



Enclosure: 6

SURVEY SUMMARY SHEET (TO BE ENCLOSED WITH VALUATION REPORT)

(Version 1.0) | Date of implementation: 10.04.2017

Every Valuation report at R.K Associates is prepared based on the thorough survey of the property carried out by our Engineering Surveyor. This Survey Summary Sheet is for the information of Banker/ concerned interested organization. Detailed Survey Form can also be made available to the interested organization in case it is required to cross check what information our surveyor has given in site inspection report based on which Valuation report is prepared.

	File No.	0 10 0	10 1 0	e e e e
_	Name of the Surveyor	Sachter Var	dey & pay	ween late last
3.	Borrower Name	mis Alumi	num pente	neg myg is
1.	Name of the Owner	sail		0.00
5.	Property Address which has to be valued	Sachtu Pan MIS Alumi Saul Mage Seoli	Hodal Pa	Drenerty is locked survey
6. Property shown & identified by at spot		☐ Owner, ☐ Representative, ☐ could not be done from inside	No one was available,	Contact No.
		Knghar Mohan	98 11	199527
7.	How Property is Identified by the Surveyor	☐ From schedule of the properties mentioned in the deed, ☐ From harre place displayed on the property, ☐ Identified by the owner/ owner representative, ☐ Enquired from nearby people, ☐ Identification of the property could not be done, ☐ Surpey was not done.		
8.	Are Boundaries matched	Yes, No, No relevant papers available to match the boundaries, Boundaries not mentioned in available documents		
9.	Survey Type	☐ Full survey (inside-out with measurements & photographs) ☐ Half Survey (Measurements from outside & photographs) ☐ Only photographs taken (No measurements) ☐ Property was locked, ☐ Possessee didn't allow to inspect the property, ☐ NPA		
10	Reason for Half survey or only	property so couldn't be surveyed	completely	
11	Provide	☐ Flat in Multistoried Apartment, ☐ Residential House, ☐ Low Rise Apartment, ☐ Residential Builder Floor, ☐ Commercial Land & Building, ☐ Commercial Office, ☐ Commercial Shop, ☐ Commercial Floor, ☐ Shopping Mall, ☐ Hotel, ☐ Industrial, ☐ Institutional, ☐ School Building, ☐ Vacant Residential Plot, ☐ Vacant Industrial Plot, ☐ Agricultural Land		
12	Property Measurement	Self-measured, Sample m	easurement, 🗆 No mea	asurement
13.		☐ It's a flat in multi storey building so measurement not required ☐ Property was locked, ☐ Owner/ possessee didn't allow it, ☐ NPA property so didn't enter the property, ☐ Very Large Property, practically not possible to measure the area within limited time ☐ Any other Reason:		
14.	Land Area of the Property	As per Title deed	As per Map	As per site survey
14.	Land Adea of the Francis	9-40 Acer	P	6
15.	Covered Built-up Area	As per Title deed	As per Map	As per site survey
				Do HALL
16.	Property possessed by at the time of survey	of ☐ Owner, ☐ Vacant, ☐ Lesse ☐ Property was locked, ☐ Ban	e, □ Under Construct k sealed, □ Court seale	ion, 🗆 Couldn't be Surveyed
	Any negative observation of the			

- 1		. 10
F	property during survey	Months To Assess available in sharing Hom
1		
+	Is Independent access available to	No clear access is available,
	the property	adjoining property, □ No. □ Only with Temporary boundaries
+	Is property clearly demarcated with	yes, I No, I Olly Will
	annut boundaries?	
_	Is the property merged or colluded	NO
	with any other property	Please refer attached sheet named 'Property rate Information Details.'
_	Local Information References on	Please refer attached sheet harries

Endorsement:

1. Signature of the Person who was present from the owner side to identify the property:

Undertaking: I have shown the correct property and provided the correct information about the property to the surveyor of R.K Associates to the best of my knowledge for which Valuation has to be prepared. In case I have shown wrong property or misled the valuer company in any way then I'll be solely responsible for this unlawful act.

a. Name of the Person:

b. Relation: c. Signature:

d. Date: In case not signed then mention the reason for it:

No one was available,
Property is locked,
Owner/ representative refused to sign it, \square Any other reason:

2. Surveyor Signature who did site inspection:

Undertaking: I have inspected the property and cross verified the property details at site to the extent of a. Matching boundaries of the property, b. Sample measurement of its area, c. Physical condition, d. Property rates as per local information with what is mentioned in the property documents provided to me by the Bank/ interested organization. I have not come under influence of anyone during site inspection and have only recorded the true and factual details in the survey form which I come across during the site survey. I understand that giving any manipulative information in the survey form will lead to incorrect Valuation report which is an unlawful act and i'll be solely responsible for doing it.

- Name of the Surveyor:
- b. Signature: