

M/S Tryere 2 Pvt Ltd

|                    |                      |
|--------------------|----------------------|
| File No.           | RKA/DNCR/...../..... |
| Date of Receiving  | —                    |
| File Receiver Name | Mohd. Shahid         |

VIS(2023-24)-PL755-654-1011

**CASE COLLECTION FORM**

(Version 5.0)

Date of implementation: 9.02.2011 | Last Revision: 30.01.2020 | Latest Revision: 31.10.2020

| Items            | Assigned To | Assigned to Date | To be completed by date | Submitted On date | Grade | HOD Engg. Signature |
|------------------|-------------|------------------|-------------------------|-------------------|-------|---------------------|
| File Received By |             | NA               | NA                      |                   |       |                     |
| Survey           | Deepak      | 27/2/24          | 27/2/24                 |                   |       |                     |
| Preparation      |             |                  |                         |                   |       |                     |

A - Very Good, B - Satisfactory, C - Average, D - Poor, E - Extremely Poor

File Returned to HOD Engg. unprepared due to reason

- ☐ Survey not done properly, ☐ Survey Form not properly filled, ☐ Market survey for rates is not properly done, ☐ Identification is not clearly done, ☐ Measurement is not properly done, ☐ Photographs not clearly taken, ☐ Selfie/ Owner or owner representative photo not taken, ☐ Owner/ owner representative signature not taken, ☐ Google Map not taken, ☐ Survey summary sheet not filled

In case File is returned by the preparer - HOD Engg. comment & Signature

- ☐ Minor defects in the survey hence approved for preparation with warning to Surveyor. Report preparer to collect the missing information on his own.  
☐ Major defects in the survey. Survey has to be done again.

**GENERAL DETAILS**

|    |   |   |   |  |                                    |
|----|---|---|---|--|------------------------------------|
| 1. | Proposal/ Work Order or Ref. No.                  |   |   |  |                                    |
| 2. | Type of Service                                   | <input type="checkbox"/> Valuation Report, <input type="checkbox"/> Construction cost estimate, <input type="checkbox"/> Cost vetting certificate<br><input type="checkbox"/> Other CE Certificates, <input type="checkbox"/> TEV Report, <input checked="" type="checkbox"/> LIE |   |  |                                    |
| 3. | Type of customer                                  | <input checked="" type="checkbox"/> Bank<br><input type="checkbox"/> Company  | <input type="checkbox"/> PSU<br><input type="checkbox"/> Private client | <input type="checkbox"/> NBFC<br><input type="checkbox"/> Direct client through Bank               | <input type="checkbox"/> Corporate |
| 4. | Bank/ FI/ Organization Name & Address             | SBI, SME Branch, Asaf Ali Road, New Delhi   |   |  |                                    |
| 5. | Case Allotment Officer/ Fees paying party Details | Name<br>Malik R Jamal<br>Babar  | Contact Number<br>9650230527  | Email Id   |                                    |
| 6. | Case Type   | <input checked="" type="checkbox"/> Case for Fresh Account  |   | <input type="checkbox"/> Case for exiting account/ customer  |                                    |
| 7. | Fees Details                                      | Amount of Fees  | Advance Amount if any   | Fees will be paid by<br><input checked="" type="checkbox"/> Bank <input type="checkbox"/> Customer |                                    |
| 8. | Billing Details                                   | Billed To Party Name  |   |  | GSTIN                              |