

File No. VIS-(20<sup>24</sup>20<sup>25</sup>PL- 063-055-074

**SURVEY FORM FOR GROUP HOUSING PROJECTS**

**CASE COLLECTION FORM**

(Version 10.0)

Date of implementation: 9.02.2011 | Last Revision: 30.01.2020 | Latest Revision: 04.03.2022

Items	Assigned To	Assigned to Date	To be completed by date	Submitted On date	Grade	HOD Engg. Signature
File Received By	Sachin	NA	NA			
Survey	Sachin		06/05/2024			
Preparation						

A - Very Good, B - Satisfactory, C - Average, D - Poor, E - Extremely Poor

File Returned to HOD Engg. unprepared due to reason	<input type="checkbox"/> Survey not done properly, <input type="checkbox"/> Survey Form not properly filled, <input type="checkbox"/> Market survey for rates is not properly done, <input type="checkbox"/> Identification is not clearly done, <input type="checkbox"/> Measurement is not properly done, <input type="checkbox"/> Photographs not clearly taken, <input type="checkbox"/> Selfie/ Owner or owner representative photo not taken, <input type="checkbox"/> Owner/ owner representative signature not taken, <input type="checkbox"/> Google Map not taken, <input type="checkbox"/> Survey summary sheet not filled
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In case File is returned by the preparer - HOD Engg. comment & Signature	<input type="checkbox"/> Minor defects in the survey hence approved for preparation with warning to Surveyor. Report preparer to collect the missing information on his own.  <input type="checkbox"/> Major defects in the survey. Survey has to be done again.
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**GENERAL DETAILS**

1	Proposal/ Work Order or Ref. No.			
2	Type of Service	<input checked="" type="checkbox"/> Valuation Report, <input type="checkbox"/> Construction cost estimate, <input type="checkbox"/> Cost vetting certificate <input type="checkbox"/> Other CE Certificates, <input type="checkbox"/> TEV Report, <input type="checkbox"/> LIE		
3	Type of customer	<input checked="" type="checkbox"/> Bank <input type="checkbox"/> PSU <input type="checkbox"/> NBFC <input type="checkbox"/> Corporate <input type="checkbox"/> Company <input type="checkbox"/> Private client <input type="checkbox"/> Direct client through Bank		
4	Bank/ FI/ Organization Name & Address	State Bank of India HST & GN		
5	Case Allotment Officer/ Fees paying party Details	Name	Contact Number	Email Id
		Amit Sagar	9990977082	
6	Case Type	<input type="checkbox"/> Case for Fresh Account <input checked="" type="checkbox"/> Case for exiting account/ customer		
7	Fees Details	Amount of Fees	Advance Amount if any	Fees will be paid by
		25K + gst	70	<input checked="" type="checkbox"/> Bank <input type="checkbox"/> Customer
8	Billing Details	Billed To Party Name		GSTIN

CASE DETAILS					
1.	Type of Property	project			
2.	Purpose of Valuation/ Assignment	<input checked="" type="checkbox"/> Value assessment of the asset for creating new collateral mortgage <input type="checkbox"/> Periodic Re-Valuation for Bank, <input type="checkbox"/> Distress sale for NPA A/c., <input type="checkbox"/> For DRT Recovery purpose, <input type="checkbox"/> Capital Gains Wealth Tax purpose <input type="checkbox"/> Partition purpose, <input type="checkbox"/> General Value Assessment <input type="checkbox"/> Any other:			
3.	Owner/ Applicant Details	Name	Contact Number	Email Id	
		DLF <del>Paree</del>	Parivara west.		
4.	Account Name	Saver			
5.	Property Address	Sec- 76, EGN.			
6.	Who will coordinate on site for the site survey	Name	Contact Number		
		EKta (on call)			
7.	Preferred time of survey	Date	06/08/2024	Time	2:20 pm
8.	Documents Received (Any one ownership document and approved site plan/ map is must)	1. <b>Ownership Documents:</b> <input type="checkbox"/> Sale Deed, <input type="checkbox"/> Power of Attorney, <input type="checkbox"/> Registered Will, <input type="checkbox"/> Relinquishment Deed, <input type="checkbox"/> Transfer Deed, <input type="checkbox"/> Conveyance Deed, <input type="checkbox"/> Allotment Letter, <input type="checkbox"/> Possession Letter 2. <b>Map:</b> <input type="checkbox"/> Cizra Map, <input type="checkbox"/> Approved Map, <input type="checkbox"/> Site Plan 3. <b>Utility Bills:</b> <input type="checkbox"/> Electricity Bill & payment receipt, <input type="checkbox"/> Water Bill & payment receipt, <input type="checkbox"/> House Tax demand & payment receipt 4. <b>Any Other document:</b> <input type="checkbox"/> CLU, <input type="checkbox"/> TIR Report, <input type="checkbox"/> Agreement to Sale, <input type="checkbox"/> Old Valuation Report 5. <b>No documents provided:</b> <input type="checkbox"/> Map, Rera, NOC, Licence, Survey.			
9.	Documents received from				
10.	Special Instructions if any:				
11.	I agree to pay the amount mentioned above for the preparation of Valuation Report. I agree that I'll not put pressure on Valuer firm to distort any facts and would not try to influence any member or official of the firm in the ill spirit or vested interest and to benefit any individual or organization by any means illegitimately.  <b>Customer Signature:</b>				



**FILE RECEIVER CASE COLLECTION PROCESS COMPLIANCE CHECKLIST**  
(To be filled by Surveyor)

S.NO.	COMPLIANCE CHECKLIST	STATUS	APPROVER SIGNATURE/ REMARKS IN CASE OF ANY (X)
1.	Is Case collection Form properly filled by Receiver?	<input checked="" type="checkbox"/>	
2.	Is purpose of the assignment understood clearly by the receiver?	<input checked="" type="checkbox"/>	
3.	Has receiver checked if this is a new case or existing case of the Bank?	<input checked="" type="checkbox"/>	
4.	Has receiver fixed the fees with the manager/ client and sent quotation properly or have taken approval of the work over email?	<input checked="" type="checkbox"/>	
5.	Has receiver taken proper Work Order/ Email/ CESA form formality?	<input checked="" type="checkbox"/>	
6.	In case of private case or for fresh case 50% advance is received?	<input checked="" type="checkbox"/>	
7.	Is document checklist email sent to the customer?	<input checked="" type="checkbox"/>	
8.	Has the received documents is having 'documents provided by stamp'?	<input checked="" type="checkbox"/>	

**IMPORTANT INSTRUCTIONS TO SURVEYOR**

1.	Please fill the above compliance checklist before moving for the survey.
2.	Please do not do the survey if you do not have proper documents.
3.	For Vacant Plot/ Land – Cizra Map/ Master/ Zonal/ Site Plan is must to identify the Plot. For Agriculture or converted land from agriculture – Mutation documents, CLU is must.
4.	Firstly please first study the documents of the property which needs to get surveyed.
5.	Mark the <b>Owner/ Area/ Boundaries</b> mentioned in the ownership documents with bold florescent marker pen before moving for the survey. <b>During site survey if any difference is found in the above fields from the ownership documents then please contact the owner immediately to know the reason for the difference.</b>
6.	Confirm ongoing property rates in the subject location through public domain, property sites and contact dealers to show you the available properties in that area during your survey.
7.	<b>Identify the Property clearly by matching the boundaries and area mentioned in the property papers.</b>
8.	<b>Do sample physical or google measurements of the property.</b>
9.	<b>PHOTOGRAPH INSTRUCTIONS:</b> a. Take owner/ representative photograph along with the property. b. Take your selfie along with the property and the owner/ representative. c. Take full scale photo of the property with gate. d. Take photo of the property along with abutting road, towards left, right and center. e. Take multiple photos of inside-out of the property. f. Take nearby photographs of the Property. g. Take a short video to cover property and neighborhood.
10.	Take Google Map location.
11.	Check main road name & width and approach road width and distance of property from main road.
12.	Check Jurisdiction Municipal Limits & Ward Name.
13.	<b>Fill each column of survey form diligently in detail and tick the appropriate option clearly.</b>
14.	<b>Check any defects or negativity in the property and comment in detail on survey form.</b>
15.	<b>Do extensive market rate enquiries and confirm for any recent past transactions.</b>

16. In case customer appears to be providing misleading information to you or trying to influence you by money or cash then immediately report to the Management & Bank.

SURVEY GRADING MATRIX	
GRADE	PARAMETERS/ CRITERIA
A	<p>In case all the points below are done properly, timely with full care and diligence:</p> <ol style="list-style-type: none"> <li>1. Survey started with proper work order and knowing the source of payment.</li> <li>2. Survey done with proper documents.</li> <li>3. Done complete homework and studied the documents properly with highlighting the main points before moving for the survey.</li> <li>4. Chosen correct survey form as per the property type.</li> <li>5. All fields of Survey form are properly filled.</li> <li>6. All site special observations and negative and positive factors are clearly mentioned.</li> <li>7. Self &amp; client signatures taken on survey form.</li> <li>8. Property rates information properly taken, mentioned and verified.</li> <li>9. Site rough sketch plan made.</li> <li>10. Proper photographs taken.</li> <li>11. Selfie with property taken.</li> <li>12. Selfie and owner photograph with property taken.</li> </ol>
B	In case of 3 minor mistakes in any of the above points except Point 1, 2, 3, 4, 6, 8, 10, 11, 12 but all the points are covered.
C	In case of more than 3 minor mistakes and any 1 major mistake in any of the above points and if any points are completely missing except Point 1, 2, 3, 4, 6, 8, 10, 11, 12.
D	In case of 1 major mistake or missing of any 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.
E	In case of more than 1 major mistakes or missing of more than 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.

**Note (Survey Grading Matrix):**

1. For special assignments like LIE, Stock Valuation, etc. where till date survey format is not specified or released, in such cases point wise site observation report has to be submitted by the Surveyor duly signing it properly. Without signed Site Observation report, Point 4 will be considered as not done and will fall under Category E.
2. Similar Grading Matrix is issued for Case Collection & Report Preparation as well.

**Note (Overall Grading Matrix):**

1. In case client reports any careless mistake in the report for which revision has to be done in the report then in that case Grading Matrix may be revised and Grade E will be awarded.

**SURVEY PROCESS COMPLIANCE CHECKLIST**



# VALUATION ASSESSMENT

Mr. TANUJ ARORA & MRS. DIVYA ARORA

(To be submitted by Surveyor with each Survey)

S.NO.	COMPLIANCE CHECKLIST POINTS	STATUS
	property may sell for a proper property documents to carry out the survey?	<input type="checkbox"/>
16.	The actual realizable value that is likely to be fetched upon sale of the asset under consideration shall entirely depend on the demand and supply of the same in the market at the time of sale. <b>Have you properly studied &amp; highlighted Owner/ Area/ Boundaries in the property documents who hold the interest before moving for the survey?</b>	<input type="checkbox"/>
17.	While our work has involved an analysis & computation of valuation, it does not include detailed estimation, design/ technical/ engineering/ financial/ structural/ environmental/ market/ nearby the subject property safety and other works in accordance with generally accepted standards of audit & other such works. The report in this work is not investigative in nature. It is mere an opinion on the likely estimated valuation based on the facts & details presented to us by the client and third party market information came in front of us within the limited time of this assignment, which may vary from situation to situation. <b>Did you identified the Property clearly by matching the boundaries and area mentioned in the documents?</b>	<input type="checkbox"/>
18.	Where a sketch plan is attached to this report, it does not purport to represent accurate architectural plans. Sketch plans and photographs are provided as general illustrations only. <b>Did you check if property is merged with any other property or it is an independent property?</b>	<input type="checkbox"/>
19.	Documents, information, data including title deeds provided to us during the course of this assessment by the client is reviewed only upto the extent required in relation to the scope of the work. No document has been reviewed beyond the scope of the work. These are not reviewed in terms of legal rights or wrongs or measurement of the property. Information mentioned in this report is mentioned from the documents like owners name, etc., it is only for illustration purpose and may not necessary represent accuracy. <b>Did you check for the borrower/company/business/asset complies fully with relevant laws and regulations applicable in its area of operations and usage unless otherwise stated, and that the companies/business/assets is managed in a competent and responsible manner?</b>	<input type="checkbox"/>
20.	The report assumes that the borrower/company/business/asset complies fully with relevant laws and regulations applicable in its area of operations and usage unless otherwise stated, and that the companies/business/assets is managed in a competent and responsible manner. Further, it is specifically stated to the contrary? this report has given no consideration to matters of a legal nature, including issues of legal title and compliance with relevant laws and regulations and other contingent liabilities that are not recorded/ reflected in the documents/ details/ information/ data provided to us. <b>Did you take Google Map location and shared it to Maps whatsapp group?</b>	<input type="checkbox"/>
21.	This valuation report is not a qualification of accuracy of land and boundaries, schedule (in physical terms), dimensions & identification. For this land/ property survey approach and the width from which property is located. <b>Did you check survey approach and the width from which property is located?</b>	<input type="checkbox"/>
22.	This Valuation report is prepared based on the facts of the property on the date of the survey. Due to possible changes in market forces, socio-economic conditions, property conditions and circumstances, this valuation report can only be regarded as relevant as at the valuation date taken over the property. I should take into consideration all such future risk and should loan conservatively to keep the advanced margin safe. <b>Have you taken property full scale photograph with date?</b>	<input type="checkbox"/>
23.	Valuation of the same asset/ property can fetch different values under different circumstances & situations. For eg. Valuation of a running/ operational shop/ hotel/ factory will fetch better value and in case of closed shop/ hotel/ factory it will have considerable lower value. Similarly, an asset sold directly by an owner in the open market through free market transaction then it will fetch better value and if the same asset/ property is sold by the owner through free market transaction on it, will fetch lower value. Hence before financing, Lender/ FI should take into consideration all such future risks while financing and take decision accordingly. <b>Have you taken multiple photographs of the property from all sides and towards all roads?</b>	<input type="checkbox"/>
24.	Valuation is done for the property identified to us by the owner/ owner representative. At our end we have just visually matched the land boundaries, schedule (in physical terms) & dimensions of the property with reference to the documents produced for perusal. Method by which identification of the property is carried out in the report is the responsibility of the client/ owner for which Valuation has to be carried out. It is requested from the Bank to cross check from their own records/ information if this is the same property for which Valuation has to be carried out to ensure that the property is the same as for which documents are provided. <b>Did you check any defects or negativity in the property in terms of location, legality, disputes, marketability, salability etc. and commented on survey form in detail?</b>	<input type="checkbox"/>
25.	In India more than 70% of the geographical area is lying under rural/ remote/ non municipal/ unplanned area where the subject property is surveyed. In such areas, there is no physical demarcation or having any display of property survey or municipal number / name plate on the property clearly. Even in old locations of towns, small cities & districts where property number is either not assigned or not displayed on the properties clearly and also due to the presence of multiple/ parallel departments due to which ownership/ rights/ title/ possession/ encroachment issues are rampant across India and due to these limitations at many occasions it becomes tough to identify any defects or negativity in the property in terms of location, legality, disputes, marketability, salability etc. and commented on survey form in detail. <b>Did you draw site key plan (location map)?</b>	<input type="checkbox"/>
26.	If this Valuation Report is prepared for a property located in a Group Housing Society or Integrated Township then approvals, maps of the complete group housing society/ township is out of scope of this report and this report will be made for the specific unit based on the assumption that complete Group Housing Society/ Integrated Township and the subject unit must be approved in all respects. <b>Did you take signatures of the owner/ representative on undertaking and survey form?</b>	<input type="checkbox"/>
27.	Due to fragmented development in India, different laws/ guidelines from time to time, different laws/ guidelines between regions/ states and no strict enforceability of Building Bye-Laws in India specially in non-metro and scale b & c cities & Industrial areas, property owners many times extend or make changes in the covered area/ layout from the approved/ applicable limits. There are also situations where properties are decades old when there was no formal Building Bye-Laws applicable the time when the construction have been done. Due to such discrete/ unplanned development in many regions sometimes it becomes tough for the Valuer to determine the exact lawful situation on ground. Unless otherwise mentioned in the report, the covered area present on the site as per site survey will be considered in the Valuation. <b>Did you signed the undertaking?</b>	<input type="checkbox"/>
28.	Area of the large land parcels of more than 2500 sq.mtr or of uneven shape in which there can be practical difficulty in sample measurement, is taken as per property documents unless otherwise stated. <b>GENERAL DETAILS</b>	<input type="checkbox"/>
29.	Drawing Map, design & detailed estimation of the property/ building is out of scope of the Valuation services.	<input type="checkbox"/>
30.	Valuation is a subjective field and opinion may differ from consultant to consultant. To check the right opinion, it is important to evaluate the methodology adopted and various data point/ information/ factors/ assumption considered by the consultant which became the basis for the Valuation report before reaching to any conclusion.	<input type="checkbox"/>
31.	Although every scientific method has been employed in systematically arriving at the value, there is, therefore, no indisputable single value and the estimate of the value is normally expressed as falling within a likely range.	<input type="checkbox"/>



1.	PROJECT NAME:	DLF Parivara west
2.	PROJECT PROMOTER/S: (Company Name/ Director/s Name)	M/S DLF Utility Ltd.
3.	PROJECT BUILDER:	See -
4.	PROJECT ARCHITECT:	RSMS
5.	TOTAL ESTIMATED PROJECT COST:	—
6.	LAND COST: (PMR Value)	—
7.	ESTIMATED BUILDING CONSTRUCTION COST: (Total/ Per sq. ft. )	—
8.	COMPLETED CONSTRUCTION COST: (Total/ Per sq.ft)	—
9.	TOTAL NO. OF TOWERS/ BLOCKS:	Tower A, B, C, D, E
10.	NAME OF TOWERS (as per map)	I. See As Above II.
11.	NAME OF TOWERS (as per survey)	See As Above -
12.	STRUCTURE CONSULTANTS	—
13.	TOTAL NO. OF FLOORS PER TOWER:	G+41, 3B + G+41
14.	TOTAL NO. OF FLATS: (Total/ Per Tower)	— 795 DV's, EWs
15.	TYPE OF UNITS /TOWERS	— URMK, Penthouse -
16.	SUPER AREA/ COVERED AREA OF UNITS:	— 2136.38 , 3561.60 Carpet Area.
17.	AMENITIES PRESENT IN THE PROJECT: (Club/ Gymnasium/ Swimming Pool/ Recreational centre / Others)	Not yet started.
18.	HVAC SYSTEM	— Not yet started.
19.	FLOORING TYPE (in flats)	11
20.	TOTAL LAND AREA:	116.29 Acre -
21.	TOTAL GROUND COVERAGE AREA:	As per map
22.	FAR/ TOTAL COVERED AREA:	As per map

23.	PROPOSED GREEN AREA:	AS per map.	
24.	PARKING AREA DETAILS (Total Area/ Parking for No. of Cars)	—	
	Basement Parking:	✓	
	Stilt Parking:	X	
	Open Parking:	X	
25.	PROPOSED COMPLETION DATE OF THE PROJECT:	— AS per Req.	
26.	PROGRESS OF THE PROJECT: (Total No. of Towers constructed/ Total FAR constructed)	— Construction not yet started.	
27.	DEVELOPER/ BUILDER PAST PROJECTS:	— DLF primus,	
28.	LANDMARK:	— Manesar Toll	
29.	APPROACH ROAD WIDTH:	— 24m	
30.	PROJECT LAUNCH RATE:	—	
31.	PROPERTY CONSULTANTS NAME & RATE	1. Shri Ram 9896707022	2. Mantara, 805384244 <del>9896</del>
32.	CURRENT BASIC SALE PRICE:	— Rs- 18500 per sq ft to Rs-19500 per sq ft.	
33.	LAND RATE (agricultural)/group housing land/FSI rate	— Rs- 1.5 lakh per sq. yard.	
34.	BOUNDARIES OF THE PROPERTY:		
	NORTH:	CNG pump. IGL	
	SOUTH:	other land	
	EAST:	other land	
	WEST:	Road	

ATTACH & VERIFY ON SITE:

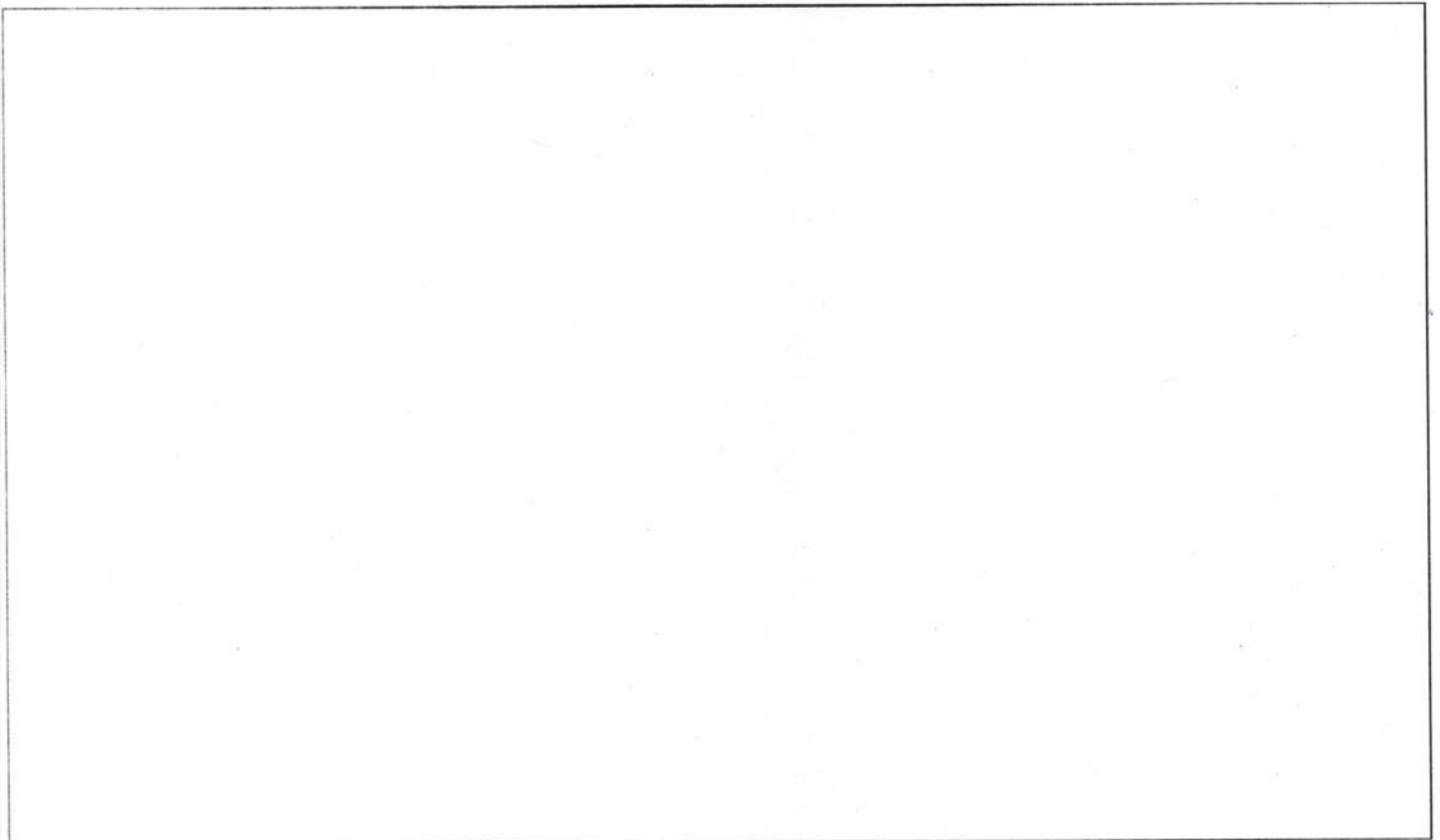
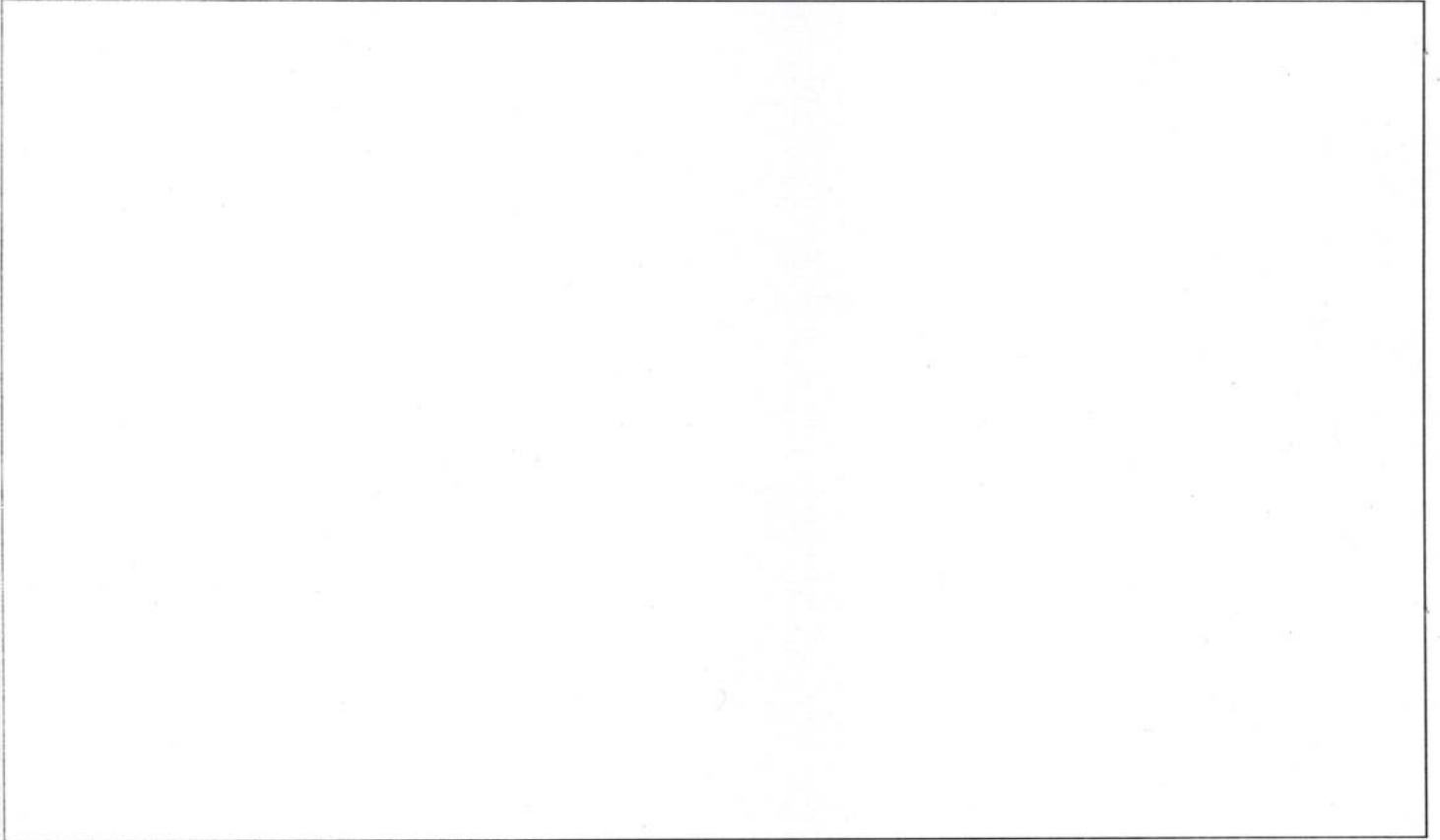
**1. PROJECT APPROVAL DOCUMENTS (Applicable only For Gurgaon)**

- (a) Letter of Intent for grant of license from DTCP (HR Govt.) – LC-III
  - (b) Form LC-IV License No. for setting up Group Housing Society
  - (c) Approval of Building Plans Letter from DTCP (HR Govt.) – BR-III
  - (d) Sanctioned Map/ Building Plans from HUDA
  - (e) NOC from Airport Authority of India (If Applicable)
  - (f) NOC from Pollution Control Board
  - (g) NOC from SEIAA for Environmental clearances
  - (h) NOC from Fire department
  - (i) NOC from Ministry of Environment & Forest (As per notification S.O 1533 (E) Dated 14.09.2006)
  - (j) NOC from Forest Officer for Aravali Hills conservation area conformity
  - (k) Structural stability certificate
- 2. SITE PLAN – Should have FAR/ Area Summary Details**
- 3. LOCATION MAP**
- 4. FLOOR PLANS**
- 5. FLATS STOCK LIST – Category wise detail with selling area of each category | Tower/ Block wise detail | Count of flats for each category**
- 6. SPECIFICATIONS**
- 7. PHOTOGRAPHS**

*\*NOTE: Please complete all the details reference to the sanctioned Maps and Approvals.*



**DRAW SITE KEY PLAN & SKETCH PLAN**



**BLANK PAGE FOR PROVIDING ANY ADDITIONAL DETAILS/ INFORMATION**



### UNDERTAKING BY THE CUSTOMER

I confirm that I have made the inspection of the subject property to the surveyor of R.K Associates, which is correct property in question for which the documents have been provided/ submitted by me. I further confirm that I am aware of all the information related to the subject property and I have provided all its information to the surveyor true to the best of my knowledge. I understand that any false or manipulative information provided by me will be considered as cheating with the professional organization since it will lead to incorrect valuation report and I'd be solely responsible for this unlawful act and will bear the charges for the changes/ modifications which have to undergo due to the false information. I also undertake that I have not given any cash or in kind to any member of R.K Associates to influence the Value of the Property or favor any individual or organization and the same is not accepted or asked by the member of R.K Associates. Any such act will lead to cancellation of the material prepared by R.K Associates with forfeiting of the fees and i'll be completely responsible for its repercussions and legal actions taken for it.

IMPORTANT: We have not authorized any of our person/ Surveyor to take Cash or kind from the customers in any situation. In case Surveyor or any member of R.K Associates asks for any money or kind from you then kindly please inform on number +91-9958632707, 0120-4110117. Our Valuation process is very stringent and have multiple check points to ensure correct & error free reports to keep the lending agency risk free. In case Surveyor claims that he would be able to arbitrary effect the Valuation figures unfairly or as per your requirement & need, then he is making a false claim to you and we request you to complaint such act immediately on the number provided above.

Name	
Relationship with owner	
Signature	NA
Mobile No.	
Date	

### UNDERTAKING BY THE SURVEYOR

I confirm that I have carried out the Survey of the property properly as per the fair professional best practices and Valuation & Survey policy guidelines issued by R.K Associates. I have not taken any cash or kind from the customer nor have I come into any kind of influence of the customer / bank for arbitrary providing the Property Valuation as per one's need. I further state that I have not given any assurances to the customer nor given any wrong or false information or statement. In case at any point of time it is found that I have done any kind of fraudulent activity in this case and misled the company then I understand its legal consequences and appropriate penal action which company can take against me. Also in regard to it any monetary or reputation loss will be recovered from me by the company.

For File No.	
Surveyor Name	
Signature	<i>Sachin</i> 06/05/2024

Date	
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### UNDERTAKING BY THE PREPARER

I confirm that this Valuation Report is prepared as per the fair professional best practices and Valuation & Survey Policy Guidelines issued by the organization. I also confirm that without any personal interest, partiality or prejudice, I have worked on this Valuation assignment. Rates adopted for the asset is based on various facts, information collected from the site came to my knowledge during the course of the assignment and I have taken all sincere efforts to review, cross check & confirm this data/ information from all different angles using my prudent approach without any biasedness or pressure. I have prepared the report based on true facts & information as per best of my knowledge & case facts. I understand that any false information provided by me will lead to the incorrect valuation report and I'd be solely responsible for it and will bear the losses which will be put on the Company in form of monetary or reputation loss by its client or statutory bodies.

I also undertake that I did not come into any influence by the customer, Bank representative (officer or agent), colleagues, coworkers or any other person to arbitrary change the Valuation figures or facts unethically or illegitimately which may put the public money at risk which is in the form of Bank deposits.

In case at any point of time in future, if I am found guilty of illegitimately distorting the facts in the Valuation or any other professional services which company offers in the market on being influenced by the customer or Bank representative (officer or agent) or for whatsoever reason then I'd solely responsible of any such act and I understand that the Company can take appropriate legal action against me which may include suspension from the current roles & responsibilities or termination from the employment with immediate effect.

I also undertake that I have not taken any cash, favor or in kind from the customer for favoring any individual or organization by unfair means.

I also undertake that I'll not prepare any report on incomplete Survey form which is not properly filled as per the Company guidelines and in case I am preparing it which is creating an incorrect report then I'd be responsible for its consequences.

For File No.	
Preparer Name	
Signature	
Date	