# File No. Date of Receiving 11 10/14 CASE COLLECTION FORMAT REINFORCING YOUR BUSINESS REINFORCING YOUR BUSINESS A S S O C I A T E S CASE COLLECTION FORMAT

(INDUSTRIAL PLANT SURVEY FORM)
(Version 2.1) | Date of implementation: 9.02.2011 | Date of Revision: 04.01.2018, 30.01.2020

Items	Assigned To	Assigned to Date	To be completed by date	Submitted On date	Grade	HOD Engg. Signature
File Received By		NA	NA			NA
Survey	Deeper	04/10/24	04/10/24			
Preparation						
A - Very Good,	B - Satisfact	ory, C - Average	D - Poor, E - E	xtremely Pool		
File Returned to HOD Engg. unprepared du	ie to					rly, □ Survey Forn one, □ Identification
reason						☐ Photographs no
						hoto not taken,
		ner/ owner repre		ture not taken	, □ Google	e Map not taken, □
				The state of the		
In case File is return the preparer - HOD E comment & Signatur	ngg. Sur	linor defects in t reyor. Report pre				on with warning to on his own.
		ajor defects in the	ne survey. Surv	ey has to be d	one again.	

		<u>GENERAL D</u>		<u>s</u> .			toxus in	
1.	Proposal or Ref. No.							The same of the same
2.	Type of Service	Valuation Report						
3.	Type of customer	Bank	DPS	U		NBFC	□ Corpora	ate
		□ Company	□ Priv	vate clie	nt	□ Direct	client thro	ugh Bank
4.	Bank/ FI/ Organization Name & Address	SBI, MCB (	Back	ay	R	edama	ation, I	Mumbai
, 5.	Case Allotment Officer/	Name		Conta	act N	Number		mail ld
	Fees paying party Details	Stray Hounder	29×	8149	20	7352		no ordekar ( .Co. in
6.	Case Type	☐ Case for Fresh	Accou	nt		4 Case	for existing	
7.	Fees Details	Amount of Fees	A	dvance	Am	ount if	Paymen	t will be paid
				aı	ny			by
	The second section with	300004415		-	_	,	Bank	□Customer
8.	Billing Details	Billed To Party N	lame				GSTIN	() ()

1		CASE DETAILS
1.	Name of the Industry/ Account	Industrial Plant & Markingsy
2.	Type of Property	
		□ Small Manufacturing Unit, □ Medium Scale Industrial Unit, □ Large Scale Industrial Plant, □ Very Large Scale Industrial Plant
3.	Owner/ Applicant Details	Name Contact Number Email Id
4.	Account Name	ectronics Limited 99170 66664
5.	Plant Address	MIC AIRC Electronics limited
		Mrsb- 400, 405, 406, 407, 408, 409 & 410, Village Hund-Jori Pargang Hanglore, Roomes.
6.	Who will coordinate on site	Name Contact Number
	for the site survey	VIII
7.	Preferred time of survey	K. Mahananda 9917066664
	r tolored time of survey	Time
8.	Documents Received (Any	04-10-2024
	one ownership document and	1. Ownership Documents: ☐ Sale Deed, ☐ Power of Attorney, ☐ Will
	approved site plan/ map is must)	Relinquishment Deed, □ Transfer Deed, □ Conveyance Deed, □
	A STATE OF S	Allotment Letter, ☐ Possession Letter, ☐ Agreement to Sell, ☐ Mortgage
		Deed, □ Indenture of Mortgage OVR
		2. Map: □ Cizra Map, □ Sanctioned Map, □ Site Plan
		3. Project Approval Documents: □ Factory Registration, □ Memorandum of
		Understanding with the State Govt.,   Industrial Entrepreneurs
		Memorandum, □ Environment Clearance, □ Fire NOC
		4. Any Other document: ☐ TIR Report, ☐ Old Valuation Report, ☐ Plant &
		Machinery Inventory Sheet,   Fixed Asset Register,   Building Area
	THE PERSON WITH	Statement,   CLU Document,   Detailed Project Report,  Invoices of the
		Major Equipment's, □ Daily Performance Report, □ TEV Report, □ LIE
		Report,  Production data of last one week,  Plant maintenance log,
	TA TENERS OF	Copy of last paid Electricity Bill, □ Copy of municipal tax receipt
		□ Any other:
		A STATE OF THE STA
		5. No decuments provided:
9.	Special Instructions if any:	5. No documents provided: □
10.	I agree to pay the amount me	ntioned above for the preparation of Valuation Report. Lagree that I'll not put pressure
	on Valuer firm to distort any f	facts and would not try to influence any member or official of the firm in the ill spirit or
	vested interest and to benefit	any individual or organization by any means illegitimately.
	Customer Signature:	

# **IMPORTANT INSTRUCTIONS**

\*FILE PREPARER TO START PREPARING THE FILES ONLY AFTER ENSURING THE STATUS OF ALL THE BELOW POINTS IS COMPLETED. FOR ANY EXCEPTION PLEASE BRING IT INTO NOTICE OF SENIOR GENERAL MANAGER (OPERATIONS), OTHERWISE PENAL ACTION WILL BE TAKEN AGAINST THE FILE PREPARER.

1.	Please do not accept the case if you do not have proper documents.	
2.	Understand the nature of Industry before moving for survey	
3.	Study the Plant Inventory sheet or FAR properly before moving for survey	
4.	Firstly please take & study the current applicable ownership documents of the property which needs to get surveyed.	
5.	Mark the Owner/ Area/ Boundaries mentioned in the ownership documents with bold florescent marker pen before moving for the survey. During site survey if any difference is found in the above fields from the ownership documents then please contact the owner immediately to know the reason for the difference.	
6.	Identify the Property clearly by matching the boundaries and area mentioned in the property papers.	
7.	Check whether Building Measurement Area is given in the Map or if they have any Building Area sheet or if self-measurement has to be carried out before moving for survey.	
8.	Take Google Map location.	
9.	Take one photograph of the property along with abutting road.	
10.	Take nearby photographs of the Property.	
11.	Check Jurisdiction Municipal Limits & Ward Name.	
12.		
13.	In case customer is found providing misleading information to you or trying to influence you by money or cash then immediately report to the Management & Bank.	

S.No.	CHECKLIST	STATUS
1.	IS PURPOSE OF THE ASSIGNMENT UNDERSTOOD CLEARLY	2
2.	IS WORK ORDER/ EMAIL/ CESA FORM FORMALITY COMPLETED	4
3.	FOR PRIVATE CASE OR FOR FRESH CASE 50% ADVANCE IS RECEIVED	Z
4.	IS DOCUMENT CHECKLIST PROVIDED TO THE CUSTOMER	5

S.NO.	CHECKLIST	STATUS
1.	Check nearby prominent landmark	田
2.	DO CLEAR IDENTIFICATION OF THE PROPERTY	2
3.	Match the boundaries of the property and its directions with the help of compass or sun direction	8
4.	Do sample measurement	N
5.	CHECK IF ANY BUILDING VIOLATIONS DONE	6
6.	Click multiple proper photographs of the property from inside-out	0
7.	Take selfie with the available representative	1

8.	Send Google Map location at maps@rkassociates.org	
9.	Check municipal jurisdiction	-
10.	Check Main road name & width and its distance from the subject property	1
11.	Check Lane width on which property is located	9
12.	Check any defects or negativity in the property	91
13.	CONFIRM PROPERTY RATES LOCALLY	1
14.	CHECK NEARBY DEVELOPMENT	

#### SPECIAL INSTRUCTIONS:

- 1. During Survey please follow the blocks mentioned in the plant layout and clearly mention the details of each block. Use separate sheet wherever space is not adequate in the form.
- 2. During survey please keep P&M inventory sheet in hand and cross check the machines from the list.
- 3. Mention type, height & area of shed of each block clearly.
- 4. Take photographs of the machines including its machine plate.
- 5. In case machine is not in running condition then test the condition of the machine by moving its lever, pulley and check oil condition.

	SURVEY GRADING MATRIX				
GRADE	PARAMETERS/ CRITERIA				
Α	In case all the points below are done properly, timely with full care and diligence:				
	Survey started with proper work order and knowing the source of payment.     Survey done with proper documents.				
	Done complete homework and studied the documents properly with highlighting the main points before moving for the survey.				
	4. Chosen correct survey form as per the property type.				
	5. All fields of Survey form are properly filled.				
	6. All site special observations and negative and positive factors are clearly mentioned.				
	7. Self & client signatures taken on survey form.				
	8. Property rates information properly taken, mentioned and verified.				
	9. Site rough sketch plan made.				
	10. Proper photographs taken.				
	11. Selfie with property taken.				
	12. Selfie and owner photograph with property taken.				
В	In case of 3 minor mistakes in any of the above points except Point 1, 2, 3, 4, 6, 8, 10, 11, 12 but all the points are covered.				
С	In case of more than 3 minor mistakes and any 1 major mistake in any of the above points and if any points are completely missing except Point 1, 2, 3, 4, 6, 8, 10, 11, 12.				
D	In case of 1 major mistake or missing of any 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.				
E	In case of more than 1 major mistakes or missing of more than 1 point out of 1, 2, 3, 4, 6, 8, 10, 11, 12.				

#### Note (Survey Grading Matrix):

- For special assignments like LIE, Stock Valuation, etc. where till date survey format is not specified or released, in such cases point wise site observation report has to be submitted by the Surveyor duly signing it properly. Without signed Site Observation report, Point 4 will be considered as not done and will fall under Category E.
- 2. Similar Grading Matrix is issued for Case Collection & Report Preparation as well.

### Note (Overall Grading Matrix):

1. In case client reports any careless mistake in the report for which revision has to be done in the report then in that case Grading Matrix may be revised and Grade E will be awarded.

# **INDUSTRIAL PLANT SURVEY FORM**

(FOR INDUSTRIAL PROPERTIES ONLY)
(Version 2.0) | Date of implementation: 9.02.2011 | Date of Revision: 04.01.2018, 15.06.2019

File No. RKA/DNCR//.	Date: 04 10/94 Time:	

		GENERAL DETAILS	THE STATE OF THE S
1.	Name of the Surveyor		
		Derpole	
2.	Property shown by	□ Owner/ Director, □ Company	Representative,   No one was
-		available,   Property is locked, surv	
		Name	Contact No.
	, som a superior	K. Mahananda	and the second second second
3.	Survey Type	Full survey (inside-out with	approximate measurements &
		The state of the state of the state of the state of	aphs),   Half Survey (Approximate
	Constitution of the second	sample random measurements fro photographs taken (No measureme	m outside & photographs), □ Only ents)
4.	Reason for Half survey or only photographs taken		essee didn't allow to inspect the was hostile and survey couldn't be
			property,   Very Large irregular
		☐ Any other reason:	
5.	How Property is Identified		es mentioned in the deed,   From
		name plate displayed on the prope	rty, Lidentified by the owner/ owner
		representative, □ Enquired from n	earby people,   Identification of the
		property could not be done,   Sur	vey was not done
6.	Type of Industry	☐ Small Manufacturing Unit, ☐ Me	edium Scale Industrial Unit,   Large
		Scale Industrial Plant,   Very Larg	e Scale Industrial Plant
7.	Property Measurement	Seff-measured,  Sample meas	surement only,   No measurement
8.	Reason for no measurement	☐ Property was locked/ sealed, ☐	Owner/ possessee didn't allow it,
		NPA property so didn't enter the	e property,   Very Large Property,
	THE COUNTY OF THE PARTY OF	practically not possible to measure	the entire area  Any other Reason:
9.	Purpose of Valuation	☐ Value assessment of the asset	for creating collateral mortgage
		Periodic Re-Valuation for Bank,	□ Distress sale for NPA A/c.,

		the state of the s
		☐ For DRT Recovery purpose, ☐ For Insolvency purpose, ☐ Capital
(-		Gains Wealth Tax purpose, □ Partition purpose, □ General Value
		Assessment, □ For company merger & amalgamation purpose,
		□ For any other purpose:
10.	Type of Loan	□ Project Loan, □ Term Loan, □ CC Limit enhancement, □ Cash Credit
		Limit, □ Industrial Loan, □ Business Loan, □ NA
11.	Loan Amount	

		OWNERSHIP DETAILS
1.	Name of the Industry	MIS MIRC Flockopics Limited
2.	Legal Owner Name/s	MS MIRC Electorics Limited
3.	Property Purchaser Name	
4.	Plant Address under Valuation	Ref to page-2
5.	Present Residence Address of	
	the Owner/ Director	
6.	Property constitution	← Free Hold, □ Lease Hold

		LOCATION	DETAILS	eli de central de la companya de la	
-1.	Adjoining Properties	East	West	North	South
	(Match it with papers with the help		+ 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1		
	of compass or Sun direction and				
	also confirm it with nearby people)				
2.	Property Facing	□ East Facing,	□ North Facing, □	West Facing,	☐ South Facing, ☐
			- 0 - 41 M	. F	and Fact Facing D
		North-East Facil	ng, □ South-vves	t Facing, 🗆 So	outh-East Facing,
		North-West Faci	ng		
3.	Landmark	MIRC 8	Lectionius (	THEPH 9	Kodmost
4.	Ward Name/ No.	NA	40/10/19	-11301	
5.	Zone Name	NA			
6.	Main Road Name & Width	Name	Wid	th Dist	ance from property
		Delhi-Harida	IN KUALWAY	looft	Scom
7.	Approach Road Name & Width		Indavati Roc	ad Ant	et .
8.	Are proper road facilities	Yes, No			
	available?				
9.	Type of Approach Road	☐ Bituminous, ☐	Metalled, Deeme	ent concrete, 🗆 (	Concrete paver block,
		☐ Brick khadanj	a, 🗆 Mud surfacin	g, 🗆 Broken po	tholed metalled road,
1		I No proper an	proach road avail	able [ Venun	arrow approach road
	Language Control of the Control of t			dole, - very II	arrow approach road
		towards the pro	perty		

1					
6. 1	ocation characteristics	☐ Within well-developed notified Industrial area, ☐ Within avera	agely		
		maintained Industrial area, □ Within un-notified Industrial area, □ Within			
		Main city, □ Within city suburbs, □ Within urban developed Are	ea, 🗆		
		Within urban developing zone,   Within urban undeveloped are	ea, □		
		Within urban remote area, □ Within commercial area, □ W	Vithin		
		Institutional area,   Out of municipal limits, no civic infrastruc	cture		
		available, □ Within rural village area, ➡ fn interiors, □ Within Back	ward		
		area, □ Within Remote area			
11.	Classification of the Locality	☐ Urban developed, ☐ Urban developing, ☐ Semi Urban. ☐ Rur	ral, □		
		Backward, □ Industrial, □ Institutional			
12.	Location consideration	☐ Corner Plot, ☐ 2 side open, ☐ 3 side open, ☐ On >30' wide roa	ad,		
		Near to Metro station, □ Near to Market, □ Near to Highway, □ Entrance			
		North-East Facing, □ Ordinary location within locality, □ Good Location			
		within the locality,   Normal Location within the locality,   Average			
		Location within locality, □ Poor location within the locality, □ Property			
		towards end of the locality. Any other			
13.	Is Plant part of notified	□ Yes, ►No	***		
	Industrial Area? If yes then name of Industrial area/ estate & governing authority				
14.	managing it.  Proximity to civic amenities	School Hospital Market Metro Railway Station A	irpor		
		3KM Stm Stm	,		
15.	Any new development in surrounding area	No			
16.	Jurisdiction limits	□ Magar Nigam, □ Nagar Panchayal, □ Gram Panchayat, □			
		Palika Parishad, □ Area not within any municipal limits			
17.		Name:			
	Authority Name				
		☐ Area not within any development authority limits			
18.	Municipality/ Municipal	Name:			
	Corporation Name	a construction of the state of			

		☐ Area not within any municipal limits
19.	Surrounding land uses and adjoining/ nearby establishment details	Agriculture & Industrial
20.	Is the location proper for the subject industry?	Yes
21.	Is it a standalone Industry in this area? is it a belt for the subject nature of Industry?	No
22.	In case Industry gets closed then does the land can be used for any other purpose?	

		PLANT DETAILS
S.No.	PARTICULARS	DESCRIPTION (Southing Mealing)
1.	Brief History & Description of the Plant	Manufacturing Plant.
2.	Nature of Industry	washing Harrise Hanufacturing Plant
3.	Plant Inception Date	2009
4.	Commercial Operational Date	2009
5.	No. of Production Lines	1
6.	Date of Inception of each Production Line	2009
7.	Total Block Value of the Machines (As on Year ending 31st March)	Attacled
8.	Industry benchmark cost for setting up these Plants (for eg. Per MW or Per MT)	
9.	Establishment Type	☐ Indigenous, ☐ EPC Contractor, ☐ Local Contractor
10.	Plant Type	☐ Manual, ☐ Semi-Automatic, ☐ Fully Automatic, ☐ Conventional, ☐ Non-Conventional, ☐ Computerized Controlled

11.	Туре	First Hand, □ Second Hand
12.	Plant & Machinery Make	Domestic branded, □ Domestic local made, □ Onsite fabrication □ Imported machines, □ Mix (Domestic + Foreign)
13.	Plant Overall Condition	□ Newly Commissioned, □ Excellent, □ Very Good, □ Good, □ Average, □ Poor, □ Completely scrap
14.	Plant Status	☐ In Operation, ☐ Not Running, ☐ Partially running, ☐ Stopped For Maintenance, ☐ Completely shutdown
15.	If Plant is not operational then period since it is not operational & reason for not being in operation	
16.	If Plant is not operational then does it require any money for refurbishing to restart the Plant?	
17.	Total money spent in last one year on maintenance of machines  Any major failure, fault,	
19.	Any Technology collaboration of the Plant	
20.	Average Plant Capacity Utilization rate in last one month. Attach Production chart of last one week.	250,000 Unit por Sift & Bhown
21.	Name & Function of each block in the plant - Use Separate Sheet If Required	Attacked
22.	Main machines used in the Plant - Use Separate Sheet If Required	Attacked
23.	Estimated net weight of the large machines and of total machines present at site - Use Separate Sheet If Required	
24.	Estimated Economic Life of the Plant/ Machines	
25.	Age of the Plant/ Remaining	

26.	Record of Last Maintenance	
,	Done (Altach Copy Of Maintenance Log Book If Possible)	
27.	Production Capacity In Quantity & Weight For Different Products/ Units	
28.	Description Of Products Manufactured	washing Marvine
29.	Brand Name under which Products are sold in the Market	ONIDA
30.	Raw Material Used & Sources Of Primary Raw Material Used	Plastic, motor, PCV, Clutch, geortox, Power compressure sensor, Pimor, Bucer, othe etc.
31.	No. & Type of Furnace	
32.	No./ Type/ Height of Chimney/ Exhaust	
33.	Is Plant using obsolete technology or currently used technology in the market? Please comment.	44
34.	Whether STP is installed (Mention Type & Capacity)	40.
35.	Whether ETP is installed (Mention Type & Capacity)	Ye.
36.	Fire Fighting System	yes.
37.	No. of Resources Working In the Plant (Managerial, Skilled, Unskilled)	
38.	Is the adequate skilled labour available in this area for the subject industry?	yes.
39.	Power Supply arrangements in the Plant (Sanctioned Load Kw and Units consumed in last 3 months)	421.
40.		□ DG Sets, □ Captive Power Plant

41.	HVAC System In the Plant	
42.	Cooling System In the Plant	
43.	Water Arrangements/ Source of water	☐ Jet pump, ☐ Submersible, ☐ Jal board supply, ☐ Reservoir, ☐ Any other:
44.	Major issues noticed in the Industry which can create	

#### CASE NO.

## UNDERTAKING BY THE CUSTOMER

I confirm that the property is inspected in front of me and I have provided all the information true related to the property to the best of my knowledge. I understand that any false or manipulative information provided by me will be considered as cheating with the professional organization since it will lead to incorrect valuation report and I'd be solely responsible for this unlawful act and will bear the charges for the changes/ modifications which have to undergo due to the false information. I also undertake that I haven't given any cash or in kind to any member of R.K Associates to influence the Value of the Property or favor any individual or organization and the same is not accepted or asked by the member of R.K Associates. Any such act will lead to cancellation of the material prepared by R.K Associates with forfeiting of the fees and i'll be completely responsible for its repercussions and legal actions taken for it.

IMPORTANT: We have not authorized any of our Surveyor to take Cash or kind from the customers in any situation. In case Surveyor or any member of R.K Associates asks for any money or kind from you then kindly please inform on number +91-9999597597. Our Valuation process is very stringent and have multiple check points to ensure correct & error free reports to keep the lending agency risk free. In case Surveyor claims that he would be able to arbitrary effect the Valuation figures unfairly or as per your requirement & need then he is making a false claim to you and we request you to complaint such act immediately on the number provided above.

Name:

K. Mahana

Signature:

Mobile No.:

Date: 04 1 0 2 0

9917066664

# UNDERTAKING BY THE SURVEYOR

I confirm that I have carried out the Survey of the property properly as per the fair professional best practices and Valuation & Survey policy guidelines issued by the organization. I have not taken any cash or kind from the customer or given the customer any wrong or false information or have made any false claims for arbitrary providing the Property Valuation as per one's need or requirement by distorting the facts. In case at any point of time it is found that I have done any kind of fraudulent activity in this case and misled the company then I understand its legal consequences and appropriate penal action which company can take against me. Also in regard to it any monetary or reputation loss will be recovered from me by the company.

Surveyor Name:

Signature:

Date:

#### CASE NO.

## UNDERTAKING BY THE PREPARER

Policy Guidelines issued by the organization. I also confirm that without any personal interest, partiality or prejudice I have worked on the Valuation work of this case. Rates adopted for the asset is based on various facts, information collected from the site came to my knowledge during the course of the assignment and I have taken all sincere efforts to review & confirm this data/ information from all different angles using my prudent approach without any biasedness or pressure. I have prepared the report based on true facts & information as per best of my knowledge & case facts. I understand that any false information provided by me will lead to the incorrect valuation report and I'd be solely responsible for it and will bear the losses which will be put on the Company in form of monetary or reputation loss by its client or statutory bodies.

I also undertake that I did not come into any influence by the customer, Bank representative (officer or agent), colleagues, coworkers or any other person to arbitrary change the Valuation figures or facts unethically or illegitimately which may put the public money at risk which is in the form of Bank deposits.

In case at any point of time in future I am found guilty of illegitimately distorting the facts in the Valuation or any other professional services which company offers in the market on being influenced by the customer or Bank representative (officer or agent) or for whatsoever may be the reason then I'd solely responsible of any such act and I understand that the Company shall take appropriate legal action against me which may include suspension from the current roles & responsibilities or termination from the employment with immediate effect.

I also undertake that I have not taken any cash, favor or in kind from the customer for favoring any individual or organization by unfair means.

I also undertake that I'll not prepare any report on incomplete Survey form which is not properly filled as per the Company guidelines and in case I am preparing it which is creating an incorrect report then I'd be responsible for its consequences.

Preparer	Name:
----------	-------

Signature:

Date: